

JACKSONVILLE

EST. 1899 COLLEGE TEXAS



Course Catalog

2015-2016

CHALLENGING MINDS + TRANSFORMING LIVES

Our Alma Mater so proudly stands

Proclaiming truth to every land,

Exalting Christ our aim shall be

As we march on to victory.

As we go forth from thy dear walls

To answer duty's urgent calls,

Thy memories ever dear shall be

We hail thee ever, our J.B.C.

JACKSONVILLE COLLEGE

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BULLETIN

for

2015-2016

MEMBER

American Society of Composers, Authors and Publishers
Broadcast Music, Inc.

Council for Higher Education Accreditation

East Texas State Historical Association

Independent Colleges and Universities of Texas

Jacksonville Chamber of Commerce

National Association of Independent Colleges and Universities

National Junior College Athletic Association

Region XIV Athletic Conference

Southern Association of Colleges and Schools

Texas Association of Collegiate Registrars and Admissions Officers

Texas Council of Academic Libraries

Texas Independent College Foundation

Texas Library Association

Texas Music Educators Conference

Texas State Historical Association

No person shall be excluded from participation in, denied the benefits of, or be subject to discrimination under any program or activity sponsored or conducted by Jacksonville College on any basis prohibited by applicable law, including but not limited to race, color, age, national origin, sex, veteran status or disability. Under federal law, the college may discriminate on the basis of religion to fulfill its purposes.

Serving Baptists and Higher Education Since 1899
Owned & Operated by Baptist Missionary Association of Texas
Affiliated with the Southern Baptists of Texas Convention

This bulletin is effective for the fall 2015 through summer 2016 semesters. However, Jacksonville College reserves the right to change without prior notice any policy, procedure or curricular offering contained herein.

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I. CALENDAR 2015-2016

ACADEMIC CALENDAR

FALL 2015

Faculty In-Service	August 12
Placement Testing	August 13
Registration	August 13-14
Last Day to Register	August 17
Classes begin, 8:00 AM	August 17
Last day to Add/Drop	August 24
Labor Day Holiday	September 7
Classes Resume, 8:00 AM	September 8
Advising/Early Registration Winter	October 5
Mid-Semester Exams	October 12-15
Last day to Withdraw with "W"	October 16
Advising/Early Registration Spring	October 19
Last day apply for Dec Graduation	November 6
Final Exams	November 24-25
Official close of semester	November 26
Grades Posted By 5:00 PM	November 30

WINTER 2015-2016

FACE TO FACE 8-12; 1-3 DECEMBER 14, 15, 16, 17, 18, 21, 22

December Graduation	December 11
Placement Testing	December 11
Face-to-face Courses Registration	December 11, 14
Last day to Register	December 14
Classes Begin 1:00 PM	December 14
Last day to Add/Drop	December 15
Last day to Withdraw with "W"	December 16
Last day Face to Face Class	December 22
Final Exams 1:00 PM	December 22
Grades Posted By 5:00 PM	January 4

ONLINE - DECEMBER 14-JANUARY 8

Placement Testing	December 11
Online Courses Registration	December 11, 14
Last day to Register	December 14
Classes Begin	December 14
Last day to Add/Drop	December 15
Last day to Withdraw with "W"	December 16
Final Exams/Last day of Winter II	January 8
Grades Posted By 5:00 PM	January 11

Spring 2016

Faculty In-Service	January 13
--------------------	------------

Placement Testing	January 14
Registration	January 14-15
Last Day to Register	January 19
Classes Begin, 8:00 AM	January 19
Last Day to Add/Drop	January 25
Mid Semester Exams	Feb 29-March 3
Spring Break	March 7-11
Classes Resume, 8:00 AM	March 14
Advising/Early Registration Sum	March 14
Last day to Withdraw with "W"	March 18
Last day apply for May Graduation	March 24
Easter Break	March 25- 28
Classes Resume, 8:00 AM	March 29
Advising/Early Registration Fall	April 4
Final Exams	May 4-5
Grades Posted By 5:00 PM	May 5
Commencement 1:30 PM	May 7
Official close of semester	May 6
Faculty In-Service	May 9-10

MAYMESTER 2016 – 4 HOUR CLASSES M-R

Registration	May 13
Last day to Register	May 16
Classes Begin	May 17
Last day to Add/Drop	May 17
Last day to Withdraw with "W"	May 19
Memorial Day Holiday	May 30
Final Exams/Last day of Maymester	June 2
Grades Posted By 5:00 PM	June 6

SUMMER I 2016 2 HOUR CLASSES M-R

Placement Testing	June 3
Registration	June 6
Last day to Register	June 6
Classes Begin Add/Drop	June 6
Withdraw with "W"	June 9
Final Exams/Last Day of Summer I	July 7
Grades Posted By 5:00 PM	July 11

SUMMER I 2016 2 HOUR CLASSES M-R

Placement Testing	July 8
Registration	July 11
Last day to Register	July 11
Classes Begin Add/Drop	July 11
Last day to Add/Drop	July 11
Withdraw with "W"	July 14
Final Exams/Last day of Summer II	August 10
Grades Posted By 5:00 PM	August 11
August Graduation	August 12

II. ORGANIZATION OF THE COLLEGE

HISTORICAL BACKGROUND

Moved by the need for a college in East Texas, a group of earnest Baptists met in Palestine, Texas, March 1899. They formed a permanent organization known as "The East Texas Educational Society." The following officers were elected: A. W. Ewing, president; D. L. Scarborough and R. B. Longmire, vice presidents; C. A. Lawler, secretary; and W. J. Foscue, treasurer. They realized East Texas must educate its youth in order to rise to the heights of its possibilities. With this in mind, they proceeded with their plans to establish an institution that would provide academic and cultural training under religious influence. Jacksonville became their choice for the location of the college.

The East Texas Educational Society applied for a charter for Jacksonville College on June 10, 1899. The procedure was executed by A.P. Schofield, W. J. Foscue, R.B. Longmire and J. M. Newburn, then acting in the capacity of a corporation. The charter was approved and signed by the Secretary of State of Texas on July 26, 1899, and was renewed in 1957.

On July 20, 1899, a building site consisting of 18 acres was bought for Jacksonville College. The trustees gave a contract for a three-story brick building in May of 1899. This building was not completed for the opening session of 1899-1900. The upper story of the Templeton building on South Bolton Street was rented, and school opened in September with an enrollment of 34 students. Before the end of the opening session, the enrollment increased to 85 students. Prior to the Christmas holidays, the three-story brick building was completed, and classes were moved to that location. Since that date, all activities of the college have been at the present site.

In the original organization the college was organized on the senior college level, awarding the Bachelor of Arts Degree to its graduates. The college functioned as a senior college until 1918 when it was reorganized on the junior college level. The course of study conformed to that offered by standard colleges and universities in their first and second year requirements. The college has continued to function on the junior college level since 1918, awarding its graduates the Associate in Arts degree and the Associate in Science degree.

In 1923, affiliation was established with the State Department of Education. In addition, the original charter was amended to provide that Articles 7, 8, and 9 be changed to allow the Baptist Missionary Association of Texas to become the owner of Jacksonville College. Since that date the Baptist Missionary Association of Texas has owned and operated the college.

In 1974, Jacksonville College achieved accreditation by the Southern Association of Colleges and Schools. In July 2004, the college also became affiliated with the Southern Baptists of Texas Convention.

To add a little known fact, at the same time that Jacksonville College was being reorganized into a junior college in 1918, the Jacksonville College academy was organized as well. Its purpose was to offer a four-year course measuring up to the standards of high school work. The academy became affiliated with the State Department of Education in 1919. It maintained affiliation with the State Department until discontinued in 1958.

Nestled in the beautiful, rolling hills of East Texas, Jacksonville College is located in a city of some 14,000 inhabitants in the same location of its founding. The city of Jacksonville boasts several industries, a prosperous farming region, friendly people, an excellent system of public schools, a national seminary, and many active churches.

The student body, the strong faculty, the campus spirit, and the location all combine to make Jacksonville College an ideal place for any student who seeks a sound education that keeps Christ preeminent.

Jacksonville College has been served by several great men of God who were faithful to the cause of Christian education. Listed below are the names of the presidents and their terms of office. The college has ample reason to be intensely proud of its leadership through these many years.

NAME	TERM OF OFFICE
J. V. Vermillion	1899-1903
B. J. Albritton	1903-1905
J. M. Newburn	1905-1906
B. J. Albritton	1906-1908
J. V. Vermillion	1908-1911
F. D. Graves	1911-1912
H. R. Chapman	1912-1913
J. W. Hoppe	1913-1914
D. C. Dove	1914-1915
J. V. Vermillion	1915-1918
B. J. Albritton	1918-1937
J. W. Overall	1937-1941
C. R. Meadows	1941-1944
Gerald D. Kellar	1944-1956
Douglas L. Laird	1956-1961
Curtis M. Carroll	1961-1986
F. Donald Collins	1986-1988
H. Edwin Crank	1988-2011
Mike Smith	2011-Present

STRATEGIC PLAN

Statement of Faith

- The Bible is the inerrant, infallible word of God and is the final authority in all matters of belief and practice.
- There is one and only one living and triune God. He is Creator, Redeemer, Preserver, and Ruler of the Universe.
- Christ is the eternal Son of God. In His incarnation, Jesus was conceived of the Holy Spirit and born of the Virgin Mary.
- Man is the special creation of God, who created us male and female.
- Salvation is the gracious act of God through faith in Jesus Christ and Him alone.
- Believers are to mature in the faith through discipleship and serve God and others through a New Testament church.
- Jesus Christ will return personally and visibly in glory to the earth. Christ will judge all men according to His will.

MISSION STATEMENT

Jacksonville College exists to provide a quality education from a biblical worldview that challenges minds, transforms lives, and equips students for servant leadership and lifelong learning.

VISION STATEMENT

The Jacksonville College vision is to pray for a movement of God, to provide more room for growth, and to prepare students for a global tomorrow.

INSTITUTIONAL GOALS

- Provide a Christ-centered quality education that prepares students for further educational endeavors *Colossians 3:23 KJV*
- Prepare our students to demonstrate their Christian faith in every dimension of life *2 Timothy 2:2*
- Promote lifelong learning for students, faculty, staff, and community *2 Timothy 2:15*
- Pursue our vision for growth in operations, endowments, and capital improvements *2 Corinthians 8:21*
- Produce students who are equipped for Christian servant leadership in the global community *Matthew 5:13-16 & Matthew 28:19-20*

ACCREDITATION

Jacksonville College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the Associate Degree and the Junior College Diploma. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4501.

APPROVAL

Jacksonville College is approved by the Department of Veterans Affairs to administer benefits to veterans and other eligible persons enrolled in the Associate Degree programs.

GOVERNMENT

The Jacksonville College Board of Trustees is the ultimate source of authority in all affairs of the college. The corporation shall be controlled by fifteen voting members and are officially entitled, "The Jacksonville College Board of Trustees." Ten trustees shall be members of a Baptist Missionary Association of Texas church. Four trustees shall be submitted by the

Southern Baptist of Texas Convention. One trustee shall be an at-large trustee submitted by the president of the college. All trustees shall be approved by the Baptist Missionary Association of Texas during its annual meeting. The Board of Trustees meets three times annually. The trustees set policy and the management of the college is the responsibility of the president, who is the Chief Executive Officer. The president is elected by and responsible to the Jacksonville College Board of Trustees. The trustees act collectively and not individually through committees and the president. The academic dean is in charge of all academic affairs and is responsible to the president. The faculty perform the details of instruction. The dean of students is responsible to the president. The business manager is responsible for financial operation and responsible to the president. The support staff is responsible for their assigned area and responsible to their immediate supervisor.

BOARD OF TRUSTEES

JoEd Anderson	Rusk, TX
Bob Pearle	Ft. Worth, TX
Paul Burkhart	Plano, TX
Jack Cook	Ft. Worth, TX
Gary Ledbetter (SBTC Rep)	Grapevine, TX
Vernon Lee	Jacksonville, TX
Charlotte Johnson	Gilmer, TX
Stephen McCeig	Buffalo, TX
Mark Moore	Canton, TX
Ken Perkins	Conroe, TX
James Schoenrock	Mesquite, TX
Richard W. Smith	Waxahachie, TX
Carole Lybrand	Tyler, TX
Dennis Morris	Jacksonville, TX
Steve Williams	Terrell, TX

ADMINISTRATION

Mike Smith	President
B.A., Baylor University	
M.Div., Southwestern Baptist Theological Seminary	
M.R.E., Southwestern Baptist Theological Seminary	
D.Min., Luther Rice Seminary	
Ph.D., The Southern Baptist Theological Seminary	

T. Lynn Nabi	Academic Dean
B.A., University of Texas at Arlington	
M.S., Midwestern State University	
Post Graduate Study, Grand Canyon University	
Jodye Herring	Registrar
B.S., University of Texas at Tyler	
M.Ed., Lamar University	
Post Graduate, Stephen F. Austin State University	
Post Graduate Study, Portland State University	
Kaley Dean	Dean of Students
B.S., Dallas Baptist University	
M.A., Dallas Baptist University	
Ann Cumbee	Business Officer
B.S., Stephen F. Austin State University	
M.B.A, LeTourneau University	
Post Graduate Study, Stephen F. Austin State University	
Sandra Clay	Director of Admissions
B.S., University of Texas at Tyler	
M.A., Carson-Newman College	
J. F. "Buddy" Aultman	Director of Development
B.S., Stephen F. Austin State University	
M.R.E., Southwestern Baptist Theological Seminary	
M.Ed., Stephen F. Austin State University	
Michael Creech	Chief Information Officer
B.S., University of Texas at Tyler	
M.S., University of Texas at Tyler	
David Heflin	Public Relations
B.A., Stephen F. Austin State University	
M.A., Stephen F. Austin State University	
Ph.D., Texas Tech University	
Paul Galyean	Financial Aid Officer
B.B.A., Stephen F. Austin State University	

T. Lynn Nabi	Athletic Director
B.A., University of Texas at Arlington	
M.S., Midwestern State University	
Post Graduate Study, Grand Canyon University	

James Blaylock	Director of Library Services
B.S., University of Texas at Tyler	
M.S., East Texas State University	

FACULTY

FULL-TIME FACULTY

Leasa Ailshie	Physical Education
B.S., Sam Houston State University	
M.S., Sam Houston State University	

Jody Bailey	Physical Education
B.S., University of Louisville	
M.A., University of Louisville	

Michael Creech	Computer Science
B.S., University of Texas at Tyler	
M.S., University of Texas at Tyler	

David Heflin	Spanish
B.A., Stephen F. Austin State University	
M.A., Stephen F. Austin State University	
Ph.D., Texas Tech University	

Jodye Herring	Mathematics
B.S., University of Texas at Tyler	
M.Ed., Lamar University	
Post Graduate, Stephen F. Austin State University	
Post Graduate Study, Portland State University	

Darrell Kirchner	Chemistry
B.A., Southern Illinois University	
Ph.D., West Virginia University	

Tina Lane	Biology
B.S., Texas A & M University	
M.S., Texas A & M University	
Mary Lewis	History, Government, Theater
B.S., University of Texas at Tyler	
M.A., University of Texas at Tyler	
Post Graduate Study, University of Texas at Tyler and Stephen F. Austin State University	
Jan Modisette	English
B.A., Stephen F. Austin State University	
M.A., Stephen F. Austin State University	
Ed.D., Texas A & M University - Commerce	
Lynn Nabi	Physical Education
B.A., University of Texas at Arlington	
M.S., Midwestern State University	
Post Graduate Study, Grand Canyon University	
Gerald Orr	Music
B.M.Ed., Mississippi College	
M.M.Ed., University of Oklahoma	
Post Graduate Study, North Texas State University	
Vanita Pettey	English
B.A., University of Texas at Tyler	
M.A., University of Texas at Tyler	
Patricia Richey	Computer Science, History, Government, Geography
B.S.H.E.S.S., Stephen F. Austin State University	
M.S., Stephen F. Austin State University	
M.Ed., Texas A & M University-Commerce	
Ed.D., Texas A & M University-Commerce	
Post Graduate Study, University of Texas at Arlington, University of Texas at Tyler, Louisiana State University at Shreveport, University of Central Arkansas, and BMA Theological Seminary	

Larry Richmond	Mathematics
B.A., University of Texas at Arlington	
M.S., Stephen F. Austin State University	
Mike Smith	Religion
B.A., Baylor University	
M.Div., Southwestern Baptist Theological Seminary	
M.R.E., Southwestern Baptist Theological Seminary	
D.Min., Luther Rice Seminary	
Ph.D., The Southern Baptist Theological Seminary	
Marolyn Welch	English, Speech, Capstone
B.S., University of Texas at Tyler	
M.A., University of Texas at Tyler	
ADJUNCT FACULTY	
Valerie Badgett	English
B.A., Moody Bible Institute	
B.A., University of Kansas	
M.S., East Texas State University	
Graduate Study, University of Kansas	
Kris Chen	Accounting
B.B.A., University of Texas at El Paso	
M.P.A., Stephen F. Austin State University	
Steve Dement	Government
B.A., Baylor University	
M.B.A., Baylor University	
Tom Dullard	English
B.A., Villanova University	
M.A., University of San Francisco	
Tim Eden	Geology
B.S., Stephen F. Austin State University	
M.S., Stephen F. Austin State University	
Amy Glenn	Economics
B.S., University of Texas at Tyler	
M.A., Ohio State University	
Ed.D., Texas A & M University-Commerce	

Janis Gowin	Biology
B.S., Stephen F. Austin State University	
M.S., Stephen F. Austin State University	
Michelle Kearney	Art
B.F.A., University of Texas at Tyler	
M.A., University of North Texas	
Teresa Marion	Psychology
B.A., Texas Tech University	
M.A., University of Texas at Tyler	
Trent Nelson	History
B.A., Stephen F. Austin State University	
M.Ed., Stephen F. Austin State University	
Matthew Paulson	Government
B.S., Texas A&M University-Commerce	
M.A., University of Texas at Tyler	
Nolan Ryan Richey	Business
B.B.A., Texas A&M University	
M.S., Texas A&M University-Commerce	
James Roark	Business
B.S., Southern Bible College	
M.S., Texas A&M University	
Alice Rooks	Art
B.A., University of Texas at Tyler	
M.A., Stephen F. Austin State University	
Amy Sherman	Theater
B.A., East Texas Baptist University	
M.S., Texas A&M Commerce	
Wendy Mills	Psychology
B.A., Texas A&M University	
M.A., Houston Clear Lake	

FACILITIES

Jacksonville College is located in the northwest section of the city of Jacksonville, Texas. The campus has been occupied continuously since 1899. Native oak, pine, and paper-shell pecan trees add beauty and a restful atmosphere to the campus. Appropriate areas are provided for easy parking and for outdoor sports and activities, including tennis.

The **Buckner Chapel and Gerald Orr Music Annex** (1975) contains an auditorium with a seating capacity of 500, classrooms, practice rooms, and fine arts faculty offices.

Collins Hall, the women's residence hall (1965), will house fifty-two students.

The **C. R. Meadows Administration and Classroom Building** (1962) contains offices of the administration and faculty offices. It is also the main classroom building, containing several classrooms and the biology, chemistry, and computer science laboratories.

The **Curtis Carroll Field House/Gymnasium** (1979) has floor space for a regulation-size basketball court, two practice courts, weight room, exercise and therapy rooms, and a large classroom.

The **Little Cafeteria and Student Center** (1968) serves several purposes. The student center provides space for studying, watching television, and playing various types of games, including pool, ping-pong, and electronic games. Also located in this building are the Office of Dean of Students, student mailboxes, and a snack bar. The cafeteria provides complete meals for students and college personnel at nominal cost.

The **Mary Nell and Summers A. Norman Library** (2002) is located on the corner of Travis Street and Kickapoo Street. The seating area has a capacity of sixty. There are up-to-date computers with modern software, tutorials, and Internet access provided for the patrons. The library is open throughout the week with a qualified staff to give assistance to patrons. The library houses over 21,000 volumes along with approximately 38 current magazine subscriptions, four newspaper subscriptions and additional bound journal volumes. Some of these publications have been issued by national, state and local associations affiliated with the Baptist Missionary Association

of America. Additionally, the library subscribes to several online databases, one of which is Tex-Share. These online sources give access to hundreds of additional periodicals and books.

Memorial Hall, the men's residence hall (1966), is designed to accommodate forty-eight students.

The **Newburn-Rawlinson House** (1903) was built by the Rev. John Madison Newburn, who pastored First Baptist Church in Jacksonville, and bears a historical marker. The home was purchased by Dallas L. Rawlinson and his wife Thelma Elizabeth Douglas Rawlinson in 1945. Both families played significant roles in the development of the city of Jacksonville. When owned by the Newburn family the home served various functions for Jacksonville College and was purchased by the college in 1994. It currently houses the Office of Development and the Office of Alumni Relations.

The **Pine Street Residence Hall** consists of five apartments normally used for additional residence.

The **Shoffner-Thurston Maintenance Building** was originally the Travis Street Baptist Church building and was renovated in 2011 to house the maintenance department of Jacksonville College.

The **Weatherby Memorial Building** (1952) is the former library. Since 2002, it has undergone significant renovation and now houses the Conference/Distance Learning Room, Community Technology and Learning Center for both student and community use, the Financial Aid Office, the Office of Information Technology, and the Jaguar Collegiate Bookstore.

III. STUDENT ADMISSION

ADMISSION REQUIREMENTS

Admissions decisions are based on applicant's academic records and likelihood of success at the college level. Jacksonville College is compliant with all applicable federal non-discrimination laws which do allow us to discriminate on the basis of religion to fulfill our purpose. Admission decisions are based on documentation provided by the applicant. Providing false or misleading information is grounds for denial or dismissal if discovered.

Admission to Jacksonville College as a regular degree-seeking student is available by meeting the applicable standards listed below in addition to submitting a Jacksonville College Application for Admission.

Freshman

- a. Provide an official high school transcript showing graduation date
- b. Provide an ACT composite score of at least 12, or SAT score of at least 590 when critical reading and math sections are totaled, or evidence of having passed Texas exit requirements (not modified), or comparable scores on COMPASS testing
- c. Official college transcripts of courses completed during high school
- d. GED recipients must provide an official GED state-issued certificate

Transfer Students

- e. Have been admitted as a regular degree-seeking student in an academic, not vocational, program of an accredited college or university
- f. Provide final transcripts from all colleges and universities attended whether credits were earned or not
- g. Provide a final high school transcript showing graduation date or official GED certificate

International students

Academic Admission

- h. Satisfactory completion of secondary school in the country of origin. Refer to the WES website at www.wes.org to view required secondary documents.
- i. ACT or SAT not required but recommended. Without an ACT or SAT score, class placement will be based on COMPASS testing

Language Requirements

- a. Students schooled in English require no further proof of English proficiency
- b. Students not schooled in English may demonstrate proficiency in one of the following ways:
 - i. SAT critical reading score of 430 or higher
 - ii. TOEFL (iBT) score of 60 or higher with sub-scores of 16 each

- iii. IELTS overall band score of 5.5 with sub-scores of at least 5.0
- iv. Satisfactory completion of ELS level 109
- v. ELS completion of level 109, English for Academic Purposes
- vi. MELAB score of 65
- vii. English 3 Proficiency Exam (online/on-demand) score of 60

Other applicants, not admitted into a Jacksonville College degree program, may take a limited number of classes.

Dual Credit

- a. A current high school student who is taking courses may apply approved courses toward high school graduation requirements
- b. Signed concurrent enrollment form by high school official is required for each course taken
- c. Regular admission is finalized upon receipt of the final high school transcript showing graduation

Transient

- d. A student currently enrolled at another college or university as a degree-seeking student
- e. Must provide Jacksonville College a completed Transient Agreement Form, which can be obtained from the JC website or Office of Admissions, signed by the home institution confirming the student is in good academic standing and granting permission to take selected courses to apply toward the degree. No other documentation is required.

Non-degree

- f. A student who is not seeking a degree but desires to take a class for credit
- g. Must apply and provide proof of high school completion
- h. The student is limited to 12 hours as non-degree. Further enrollment requires declaring a degree and meeting full admission standards.
- i. Financial Aid is not available to non-degree seeking students.

Audit

- a. A person who wants to take a course(s) to garner knowledge but has no desire to earn credit
- b. No application or documentation is required; see Registrar to enroll
- c. No financial aid is available nor will credit be granted for the course

Conditional Admission may be offered for one semester to a high school graduate who does not meet admission criteria as stated in the course catalog. Students admitted conditionally must enroll and successfully complete a minimum of 12 semester credit hours at Jacksonville College with a GPA of 2.0 or higher. Upon successful completion of these conditional admission requirements for the first semester, the student's admission status will be moved to full admission.

Upon admission to Jacksonville College, the student has agreed that all information contained in the application for admission is correct and complete and that the college has permission to verify the information. If any information is found to be inaccurate or incomplete, it will be sufficient cause for rejection of admission or dismissal. The student understands that as a Christian institution the college places emphasis upon high standards of personal conduct by all students. The student agrees to abide by the rules and regulations as set forth in this catalog, the student handbook, and by the Administration of the college. The student certifies that the meeting of the degree requirements for graduation from Jacksonville College is his or her responsibility and not that of the college. The student also certifies that the college will not be held liable for his or her ability to meet the admission or degree requirements of another institution to which the student may transfer.

IV. GENERAL COLLEGE POLICIES

STUDENT RIGHTS

Upon becoming a student at Jacksonville College, the individual has entered into an agreement with the college by accepting the philosophy, objectives and regulations of this institution. The student shall forfeit the privilege of attendance if this agreement is broken. Therefore, Jacksonville College insists on the right to discipline or even to expel from the campus any student who does not, in the opinion of the college, conform to the spirit and regulations of the school. On the other hand, the college firmly believes in the preservation of due process for all students in all disciplinary or grievance proceedings. The student has a right to appeal. (For more details, consult the *Jacksonville College Student Handbook*.)

STUDENT GRIEVANCE PROCEDURE

Any student who has a complaint alleging an infraction of established college rules, regulations, policies, or an injustice in matters of student life shall be directed to the attention of the Dean of Students and in matters relating to academic areas to the Academic Dean.

The student initiating a grievance may discuss his/her problem informally with the appropriate dean, and if an agreement is reached with respect to the student's request, no further action will be taken. If not, the student may request a formal hearing. The request must be made in writing and include an explanation of the specific nature of the conflict. The appropriate dean will arrange a hearing within a reasonable period of time with an ad hoc committee comprised of one member from the faculty, staff, and administration. The student will be informed of the date, place, and time of the hearing.

The student may present evidence relevant to the grievance raised and may be assisted or represented at the hearing by persons of his/her choice, including attorneys, at the student's expense.

A student who believes that the adjudication as a result of the hearing is not acceptable can seek further satisfaction through the established line of appeal, which is to the President and then to the

Board of Trustees. A specific process regarding student disciplinary issues can be found in the Student Handbook, "Student Appeals Process." A specific complaint process regarding the appeal of a grade can be found in this Catalog and in the Student Handbook, "Grade Appeal Process."

STUDENT PARTICIPATION IN INSTITUTIONAL DECISION MAKING

Jacksonville College believes in obtaining input and allowing participation, where appropriate, of students in various decisions reached by the institution. For example, students are members of certain college committees, and surveys of students are periodically taken. However, the college staff, faculty, administration, and ultimately the Board of Trustees retain the final and unequivocal right to produce a decision, rule or policy.

TOBACCO AND DRUG-FREE CAMPUS

In compliance with the Drug Free Schools and Communities Act of 1986, as amended in 1989, students found in use, possession or distribution of controlled substances or alcohol will be subject to both legal and college disciplinary action. Additional information can be found in the *Jacksonville College Student Handbook*

STUDENTS WITH DISABILITIES

In accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, the Business Officer of Jacksonville College is designated as the coordinator to work with students with physical disabilities. Students with learning differences should consult with the Academic Dean.

PROTECTION OF PRIVACY FOR STUDENTS AND PARENTS

In compliance with the Family Educational Rights and Privacy Act of 1974 (P.L. 93-380) as amended (P.L. 93-568), also known as the Buckley Amendment, Jacksonville College gives notice that the following directory information will be given upon request: student's name, address (permanent or local), telephone listing, date and place of birth, major field of study, minor field of study, participation in officially

recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student.

Any student who objects to the release of all or any part of the directory information on file in his or her name must notify the Office of Academic Dean in writing within 30 days from the beginning of the semester. This request will be honored, and all or any portion of the information which the student requests to be withheld will be held confidential by the Office of Academic Dean.

STUDENT GRADES

Student educational records, including grades, may be released directly to the parent/guardian if the parent/guardian completes the *Parental Affidavit for Academic Information*, verifying that the student is a dependent on his/her federal income tax.

Other students may complete the *Student Consent for Release of Records*, indicating those persons to whom educational information, including grades, may be released. Otherwise, educational information, including grades, are not released to anyone outside of the college family without the written consent of the student.

The *Parental Affidavit for Academic Information* and the *Student Consent for Release of Records* are available through the Office of Academic Dean.

INSTITUTIONAL GRADUATION RATES AND CAMPUS SECURITY DISCLOSURES

Pursuant to Section 485 of the Higher Education Act of 1965, as amended by the Student Right-to-Know and Campus Security Act (P.L. 101-542) and the Higher Education Technical Amendments (P.L. 102-26 and P.L. 105-18), institutional graduation rates and campus security information is made available to prospective and enrolled students. This information is distributed through the offices of the Academic Dean, Dean of Students, and Director of Admissions.

JACKSONVILLE COLLEGE HONOR CODE

Each person of the Jacksonville College community is expected to uphold the Honor Code. The purpose of the Honor Code is to establish and preserve an environment of honor and integrity in the academic community. A deep faith in God is the foundation of Jacksonville College and should influence the personal and scholarly conduct of every student. Therefore, “. . . whatever you do, do it heartily, as to the Lord and not to men” Colossians 3:23 (NKJV).

A violation of the Honor Code consists of but is not limited to the following defined actions:

Definitions:

- A. Lying: making a false statement made with the deliberate intent to deceive. Lying includes but is not limited to the following:
 - 1. Misrepresenting yourself by having another individual substitute for you in the taking of a quiz or test.
 - 2. Falsifying college documents including alteration or forgery. (Disciplinary consequences for this violation are determined by the College administration.)
 - 3. Providing false information during the course of an investigation of an alleged violation of the JC Honor Code or the Student Code of Conduct.
- B. Stealing: taking the property of another, including College property, without permission or right.
- C. Cheating: dishonest behavior including, but not limited to, the following acts:
 - 1. Plagiarism: the act of taking or closely imitating another individual's thoughts or words and using them as your own, whether by paraphrase or direct quotation, without giving credit through proper documentation; the submission of an assignment written by another student, commercial organization, or anyone other than the student.
 - 2. Unauthorized Assistance or Collaboration: students working together on any tests, quizzes, assignments, or exams without the instructor's permission.
 - 3. Use of Unauthorized Materials: using textbooks, cell phones, laptops, calculators, or other electronic devices for tests, quizzes, or assignments without instructor's permission.
 - 4. Unauthorized Dual Submission of Previous Academic Work: using any work from a previous course or another course for

an assignment unless a student has received prior permission from an instructor.

5. Other Academic Misconduct: including, but not limited to, stealing quizzes or exams, altering academic records including grades, sabotaging the work of another student, or unauthorized use of another student's electronic devices; intentionally reporting a false violation of academic integrity or offering a bribe to any College member in exchange for special consideration or favors.

Disciplinary Consequences of Academic Violations:

- A. First Offense: The student will be given a zero or "F" on the test, exam, course paper, or class assignment.
- B. Second Offense (whether in same class or another class): The student will receive an "F" in the course in which the second offense occurred.
- C. Third Offense (whether in same class or another class): The student is subject to being withdrawn from the College by the Academic Dean.

Reporting Academic Violations:

- A. The instructor and student will sign the Academic Violation Report Form. The instructor will send copies of the Report Form to the Academic Dean and the Dean of Students.
- B. The Dean of Students may talk with the student regarding the academic violation. (See the Student Handbook.)
- C. The instructor will keep the Academic Violation Report Form and a copy of the work in question as long as the student attends Jacksonville College.
- D. For a second offense, the Academic Dean will notify the student regarding an "F" in the course in which the second and subsequent violation occurred.
- E. For a third offense, the Academic Dean will notify the student of their due process in the withdrawal procedures from the College.

Appeals: The student may refer to the "Student Grievance Procedure" section in the Course Catalog.

V. COSTS

CHARGES

Application/Registration

Application fee for nonimmigrant aliens	^{Note 1} 100.00
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Tuition

Per semester hour	210.00
Audit fee for each semester hour per semester	50.00
Advanced Placement/CLEP per semester hour	25.00

Special Course Fees

Science Laboratory use fee per course	35.00
Bowling lane use fee per course	60.00

Student Services

Student services fee per long semester	^{Note 2} 300.00
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Room and Board

Room and board per long semester	3000.00
Room deposit for student housing	80.00

Graduation

Application fee	25.00
Cap and gown fee	35.00

Additional Fees

Technology fee per semester hour	25.00
Transcript fee	5.00
Student housing key replacement	5.00
Re-key lock to student housing	10.00
Student ID card replacement	5.00
Return check fee	35.00
Administrative charge for payment plan	20.00
Placement Testing	20.00
Athletic Insurance per long semester	125.00
International Insurance per long semester	265.00

^{Note 1} A nonimmigrant alien student requesting an I-20, must pay the \$100.00 fee.

Note 2 Students who register for six semester hours or more in a fall or spring semester will be charged a fee of \$325.00 per semester as a student services fee. This fee covers admission to all home sporting events, building use, student activities and incidental registration and campus security.

Payment is due the day of registration except when the student has sufficient financial aid to satisfy the cost of the entire semester. The assistance may come from PELL, TEG, veteran's benefits, a student loan, Jacksonville College Scholarship, external scholarship or any combination of the aforementioned.

Applications for financial aid must be completed by August 1 for fall and by January 5 for spring to ensure it is available for consideration when figuring the amount of assistance available.

Students whose financial assistance is not sufficient to cover the entire bill may pay the remaining balance in full or may choose to set up a payment plan. Arrangements should be made with the Business Office on the day of registration.

Payment Plans

- A \$10.00 late fee will be charged each month a payment is late.
- The Business Office will require an automatic debit authorization form for a credit card or checking account on any student/family that has failed to make scheduled payments from a previous semester.
 - Fall - 33% of the balance is due at the time of registration
 - The remaining balance will be set up in 2 equal payments at 30 day intervals
 - Balances for the Fall semester are required to be paid in full no later than October 15
 - Spring – 25% of the balance is due at the time of registration
 - The remaining balance will be set up in 3 equal payments at 30 day intervals
 - Balances for the Spring semester are required to be paid in full no later than April 15

Failure to meet payment obligations will result in dismissal from school and no transcripts will be issued until the account has been cleared.

Failure to make payments by the indicated due date may result in the administrative suspension of the student from all classes at Jacksonville College. The student will have five (5) business days to satisfy the payment obligation once notice of administrative suspension has been issued. If sufficient payment is not made within the five (5) day period, the student will be subject to administrative withdrawal from Jacksonville College.

Student accounts are considered delinquent sixty (60) days after the official close of the semester attended or the college withdrawal date. Failure to respond to notice of debt will result in deliverance of the account to a collection agency, and could be submitted to a credit bureau. The administration reserves the right to make decisions on an individual case basis.

IMPORTANT: Withdrawal from college does NOT excuse the student from payment. Refund terms and time limits are given below.

Jacksonville College reserves the right to change the tuition, fees, and room and board charges at any time, according to action by the Board of Trustees.

REFUNDS

(For procedures and other information relating to adding and dropping courses, withdrawing from courses, and withdrawing from college, see section VII, “Adding and Dropping Courses” and “Withdrawal from Class or College.”)

A student withdrawing from a class during a fall or spring semester may receive a refund of tuition according to the following schedule (no refund of fees will be given):

- | | |
|--------------------------------------|-------------|
| 1. Through the last day to add/drop: | 100 percent |
| 2. After the last day to add/drop: | None |

A student withdrawing from the college during a fall or spring semester may receive a refund of tuition according to the following schedule (no refund of fees will be given.):

- | | |
|--|------------|
| 1. During the first 5 class days of the semester: | 80 percent |
| 2. During the 6 th through the 15 th class days: | 65 percent |
| 3. During the 16 th and 20 th class days: | 40 percent |
| 4. After the 20 th class day: | None |

(Note: “class days” refers to all scheduled classes, not just the specific class or classes the student may be taking.)

If the student is receiving Title IV federal aid, a potential refund to the federal government must be calculated according to federal guidelines. Any unearned portion of the federal funds must be returned to the government. The student is held responsible to pay any outstanding balance on his/her account. This federal refund policy overrides the Jacksonville College institutional refund policy in cases of college withdrawal.

Any student withdrawing from a class or from the college for a summer session during the add/drop period will receive a full refund of tuition. No refund of tuition will be given after the close of the add/drop period. If Title IV federal aid is involved, the federal refund guidelines override the Jacksonville College institutional refund policy. No refund of fees will be given.

In no case will tuition or fee monies be refunded to a student who has been withdrawn from a class or from the college by due process of college authorities for reasons of discipline, absenteeism or failure to meet financial obligations.

The room deposit will be refunded to students who do not come and live in the residence hall only if a request is made to the Business Office prior to the following dates:

- June 1for deposit for upcoming fall semester
January 1for deposit for upcoming spring semester

The room deposit will be refunded no earlier than ten days

after the close of the semester when a student officially withdraws from the college or is authorized to move out of a residence hall at the end of a semester. Room damage or other unpaid charges will be deducted from the refund.

Any student withdrawing from the college or who is authorized to move out of a residence hall during the semester will receive a refund of prepaid board charges on a prorated basis, according to the number of days of board used by the student. Refunds on prepaid board charges will be made only in cases of illness or hardship circumstances. No refund of room charges will be made, although this policy may be modified on behalf of the student in the event of special circumstances.

VI. SCHOLARSHIPS AND FINANCIAL AID

Jacksonville College offers two basic types of aid to assist students in meeting the financial demands of attending college, neither of which have to be repaid.

GOVERNMENTAL FINANCIAL AID

Governmental Financial Aid includes federal/state grants and work study.

Types of governmental financial aid include:

- Federal PELL Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Tuition Equalization Grant (TEG)
- Federal College Work Study (FCWS)
- Texas College Work Study (TCWS)
- Federal Direct Subsidized Loans

All federal aid is based on an applicant's FAFSA results. Therefore, the first step is to complete the online [Free Application for Federal Student Aid \(FAFSA\)](#). Some information to consider before filling out your FAFSA:

- A. Eligibility for and the amount of aid is dependent upon several factors, including but not limited to, the source of income, number of students in college, number of family members, dependent or independent, student need, and maintaining satisfactory academic progress.
- B. You will be asked for information based on your previous year's income tax return, so have that information readily available. Even persons who do not file a tax return due to disability or low income must fill out the form; there are ways to indicated that on the form.
- C. You will be asked to select the school(s) to where you want the results to be sent. It's best to send them to several schools since students sometimes change their minds before actually enrolling.
- D. It takes approximately 3 working days for the application to be processed and returned to the recipient schools after you submit it. You should submit your FAFSA each year soon after you have filed the previous year's tax return.
- E. Some aid is available from the State of Texas as well. Consult the Financial Aid Office to find out whether you may be eligible for it and what you must do.

STUDENT LOANS

Jacksonville College participates in the Federal Direct Subsidized Loan Program. Students must be attending at least halftime to receive a Direct Subsidized student loan. The maximum for an incoming freshman is \$3,500 per year or \$1,750 per semester of their remaining need. The maximum for a sophomore is \$4,500 per year or \$2,250 per semester of their remaining need. A student's remaining need is determined by taking their yearly budget minus their EFC minus all grants and scholarships.

INSTITUTIONAL AWARDS

Institutional awards are provided by the College to pay for a portion of the educational expenses of the student. See Scholarship information below.

SCHOLARSHIPS

Institutional scholarships are awarded through the College Scholarship Committee to students who qualify. A number of different scholarships are available in various categories as outlined below.

- A. Students receiving institutional scholarships (except ministerial part-time scholarships) must enroll for at least 15 semester hours of Associate Degree core courses each Fall and Spring semester until core courses are completed. Students must maintain enrollment in at least 15 semester hours during the entire semester in order to keep the scholarship for the current semester. Required developmental courses and STSU 1100 (Student Success) are considered "core courses" for enrollment purposes.
- B. Scholarship monies cannot be used to pay for advanced credit or audit courses. In general, a scholarship covers only tuition costs for a maximum of 15 semester hours. All students receiving scholarships must attend regularly scheduled chapel programs. An individual student cannot receive benefit concurrently from more than one Jacksonville College scholarship. Scholarships will be awarded according to qualifications and on a first-come, first-served basis as long as monies are available.
- C. Scholarships are awarded on an annual basis for one academic year (fall and spring semesters). Once awarded for that academic year, the type of scholarship cannot be changed without the approval of the Scholarship Committee. Maintaining a scholarship is dependent upon meeting specified academic performance and class attendance requirements. Scholarships may also be reduced or revoked if recommended by the College Judicial

Committee or directed by the Administration for due cause. Contact the Financial Aid Office or Admissions Office for further details.

STANDARD REQUIRED

Students receiving scholarships/awards from the institution must meet specified academic, performance and class attendance standards. Failure to satisfy the requirements of the scholarship may result in scholarship probation, reduction of scholarship amount or scholarship withdrawal.

Students receiving institutional scholarships (except ministerial part-time scholarships) must enroll for at least fifteen semester hours of associate-degree core courses each fall and spring semester until core courses are completed.

If a student remains on "Scholarship Probation" for two successive long-term semesters, the student may be placed on "Scholarship Withdrawal" for the next long-term semester.

"Scholarship Withdrawal" means that the student is not eligible for a Jacksonville College scholarship during the next long-term semester.

GOVERNMENTAL FINANCIAL AID

All students enrolled at Jacksonville College who receive financial aid through the Federal Title IV Programs must meet the satisfactory academic progress requirements.

Students must maintain a cumulative GPA of at least 1.50 during the first year, 24 to 32 hours, and complete at least 67% of hours attempted. If the student has not met these requirements, he/she will be placed on financial aid warning for the following long semester. After a student has been placed on financial aid warning, he/she must have a cumulative GPA of at least 2.00 after the completion of the following long semester or they will be placed on financial aid suspension.

If the student has met the GPA requirements, they will continue receiving financial aid the following semester.

Any student receiving an “I” in a course may fulfill the course requirements and receive a proper grade within forty-five days after the end of the term in which the “I” was given. Any student who has more than 90 semester hours of college work attempted will be ineligible for financial aid at Jacksonville College unless they change majors.

Exceptions to the above levels of “Satisfactory Academic Progress” may be made by the Financial Aid Officer based upon documented data indicating unusual and unavoidable hardships which may influence the student’s ability to make “Satisfactory Academic Progress”.

HARDSHIP POLICY

Tuition Equalization Grant recipients not completing 24 hours in their first academic year and/or unable to acquire a 1.75 GPA may be the recipient of a hardship waiver. Hardships include but are not all inclusive: children at home, finances, a death in the family, family problems, military, illness, work and transfer from other colleges or universities.

Exceptions to the above penalties may be made by the Financial Aid Officer based upon documented data indicating unusual or unavoidable hardships which may influence the student's ability to make satisfactory academic progress.

AVAILABLE SCHOLARSHIPS AND APPLICATIONS

Academics

- [Academic Dean Scholarship](#)

Athletics

- [Cheerleading Scholarship](#)
- [Performance Grant](#)

Ministry

- [BMA of Texas Church Matching Scholarship](#)
- [BMA-SBTC Labenski Ministerial Scholarship](#)
- [General Ministerial Scholarship](#)

Fine Arts

- [Band Scholarship \(instrumental\)](#)
- [Music Scholarship \(vocal\)](#)
- [Theater Performance Scholarship](#)

Other

- [Commuter Scholarship](#)
- [Departmental Scholarship](#)
- [Family Scholarship](#)

- [Home School Scholarship](#)
- [International Scholarship](#)
- [Jacksonville Police and Fire Service Scholarship](#)
- [Miss GMA of Texas Scholarship](#)
- [Mr. Galilean of Texas Scholarship](#)
- [Personnel Scholarship](#)
- [Presidential Scholarship](#)
- [SOAR Scholarship](#)

ADDITIONAL FINANCIAL AID INFORMATION

Additional Forms

[Oath of Residency](#)

[Verification for Student Tax Filers](#)

[Verification for Parent Tax Filers](#)

BENEFITS FOR VETERANS AND OTHER ELIGIBLE PERSONS

Veterans and other eligible persons should apply directly to an office of the Veterans Administration before the school term begins. At the time of registration the veteran should submit to the Registrar a certificate of eligibility obtained from the Veterans Administration. A veteran entitled to benefits under these laws will receive a monthly check varying in amount with the number of dependents and class load. The student shall pay college charges upon registration.

VETERANS AND OTHER ELIGIBLE PERSONS

The minimum satisfactory academic progress required of veterans and other eligible persons receiving VA educational benefits is a 2.00 ("C" average) cumulative grade-point average (GPA). This satisfactory progress requirement is in addition to any other general college requirements. Academic progress for veterans and other eligible persons is evaluated at the end of each semester and policies are administered by the Academic Dean's Office of Jacksonville College under the sanctioning legal guidelines of the Veterans Administration. Students who fail to achieve a cumulative GPA of 2.00 shall be placed on probation for the following semester. If the student achieves a semester GPA of 2.00 or better during the probationary semester, but has not achieved the required cumulative GPA of 2.00, the student may continue on probation for one more semester. If the student on probation fails to achieve a semester GPA of 2.00 at the end of the first probationary semester, the student shall be reported to the Veterans Affairs Regional

Office as making unsatisfactory progress. A student who fails to achieve a cumulative GPA of 2.00 at the end of the second consecutive probationary semester shall be reported to the Veterans Affairs Regional Office as making unsatisfactory progress. In either case, unsatisfactory progress shall result in enforced withdrawal from the college for the next long-term semester. However, a student may make appeal to the Academic Dean and a special admissions committee for a hearing and under special circumstances may not be forced to withdraw. The requirements for special admission shall be documented and agreed to by the student. A student who returns to the college subsequent to the date of the withdrawal status shall return on probation unless and until the cumulative GPA reaches 2.00 or more.

VOCATIONAL REHABILITATION

The Texas Rehabilitation Commission offers assistance for tuition and non-refundable fees to students who have certain disabling conditions provided their vocational objectives have been approved by a TRC counselor. Examples of such conditions are orthopedic deformities, emotional disorders, diabetes, epilepsy, heart conditions, etc. Other services are also available to assist the disabled student to become employable. Applications for such service should be directed to: Texas Rehabilitation Commission, 504 East Pine Street, Jacksonville, TX 75766; telephone number 903.586.3526.

VII. ACADEMIC REGULATIONS AND INFORMATION

The Academic Dean is in charge of administrative matters pertaining to the student's academic work.

PROGRAMS OF STUDY

Associate Degree--This program is designed to provide the basic courses for the first two years of undergraduate education in the liberal arts and sciences. Students in this program choose a major field of study and select elective courses related to the major.

Junior College Diploma--This two-year program may be terminal but also allows a student who lacks some of the course requirements for an Associate degree to receive a diploma and graduate from Jacksonville College.

Continuing Education--Certain regularly scheduled classes and special short courses are offered to the public as continuing education (non- college credit). Ten hours of course time will be counted as one (1.0) Continuing Education Unit (C.E.U.). A fee is charged specific to each course. No refunds will be given after the first scheduled meeting of the class.

ENROLLMENT OF CURRENT HIGH SCHOOL STUDENTS

A current junior or senior-level student in a U.S. high school may enroll as a student at Jacksonville College and receive college credit for courses taken and completed successfully ("concurrent enrollment"). Both college credit and high school credit for certain courses taken and completed successfully may be awarded by specific approval of the high school ("dual credit enrollment"). The high school must give permission for students to enroll and should indicate whether the course will be accepted for dual credit. Both concurrent enrollment and dual credit enrollment students, whether on the college campus or on the high school campus, are subject to the published Jacksonville College admission procedures and requirements and other applicable policies. A course offered on the high school campus is administered by the same policies as those taught on campus, including instructor qualifications, course syllabus, student placement in English or mathematics classes, student grades, and evaluation of course instruction. The student may not enroll in

college-level English or math if placement scores indicate that developmental education is needed in those areas. Developmental education cannot be provided while still in high school. Courses taken by current high school students are placed on an official Jacksonville College transcript that can be presented to another college/university for evaluation of transfer credit. The student should contact the transfer school to determine what courses are required and which Jacksonville College courses satisfy those requirements. The college will provide library and other student services to students upon request. Each current high school student is assigned to a full-time college faculty member as academic advisor.

Home-schooled students are also eligible to participate in the dual credit/concurrent enrollment program. A home-schooled student may enroll in a maximum of two college classes per semester. The student must provide a high school transcript, verifying completion of the sophomore year and a letter of permission from the home school instructor in addition to the application credentials of all high school students. (See "Admission Requirements.")

ACADEMIC FRESH START

Students who are seeking enrollment in academic college credit courses may elect to enter under Academic Fresh Start. Under this status all academic college courses and grades earned by the applicant ten or more years prior to the starting date of the semester in which the student seeks to enroll will not be considered in determination of prior course credit or GPA. The status will be documented on the student's academic transcript.

TESTING AND PLACEMENT

Jacksonville College is committed to a continuing effort to insure a proper and effective education of all students. To assist students in having a successful college experience, Jacksonville College requires that certain minimum scholastic standards be met before admission into college-credit English and mathematics courses. These standards are based on one or more of the following criteria:

TOEFL score in English (for nonimmigrant aliens)

ACT score in English and mathematics

SAT score in English and mathematics
THEA score in English and mathematics
Compass score in English and mathematics
End Of Course Exams

If the minimum standards are not met or if transcripts do not clearly indicate appropriate placement, the student may be required to enroll in developmental (non-credit) English and/or mathematics classes and demonstrate the required proficiency before admission into credit English and/or mathematics courses. Details of the testing and placement policies and procedures can be obtained by contacting the Academic Dean or the Director of Admissions.

INDEPENDENT STUDY

Classes that are conducted by independent study (where the student is not required to attend regular class sessions) must be justified in writing and approved by the Academic Dean and the instructor. The student is responsible for communicating with the instructor on a timely basis to obtain instructions, assignments, turn in assignments, and schedule examinations. Examinations shall be conducted by the instructor on the college campus and such examinations shall be substantially the same as those given to students in regular class sessions. The instructor shall document all work done by the student in independent study.

ADVANCED CREDIT

Jacksonville College may give advanced credit for courses listed in the section "Curricular Offerings" by request of the student. The student must fulfill the necessary requirements for the advanced credit depending upon the current policy for acceptance of the credit at a chosen transfer senior institution. The department chair of the academic department in which the credit is given shall make an assessment to verify that the credit awarded is appropriate. The credit will be posted on the student's academic transcript at the end of the semester of enrollment at Jacksonville College. Credit will be shown as "CR" ("credit") for each specific course. Such credit will not be used for calculation of grade-point average, but the hours will count toward graduation at Jacksonville College. A maximum of 15 hours will be given. A student cannot receive advanced credit for courses in which he/she is currently enrolled or has been previously enrolled. The fee for

advanced credit is \$25.00 per semester hour; this cost is not covered by scholarship or financial aid monies.

DISTANCE EDUCATION

In order to meet the changing educational needs of its students, Jacksonville College provides distance educational opportunities via Internet and two-way interactive television as well as hybrid courses that combine face-to-face instruction with Internet delivery. Courses taught by distance education will meet the same learning outcomes as comparable courses taught by face-to-face delivery on the college campus and are awarded the same amount of credit as the comparable courses.

Students enrolling in distance education courses must have completed admissions requirements prior to registering for classes and must participate in a required on-campus or online orientation. Assistance for distance education students is available through the Office of Academic Dean.

A student who enrolls in a distance education class is responsible for maintaining access to the equipment required for successful completion of the course. Computers with Internet access are available for student use in several locations on campus. Hours of operation are posted at each site. In addition, wireless network "Hotspots" are located at various locations on campus for students to connect to the Internet with laptop computers.

TRANSFER-IN STUDENTS FROM OTHER COLLEGES OR UNIVERSITIES

Academic transcripts from all colleges/universities previously attended will be evaluated for possible transfer credit to Jacksonville College according to the following guidelines:

1. The course must have been taken for college credit and must represent content and level of instruction resulting in student competencies at least equivalent to those of students enrolled in Jacksonville College degree programs.

2. No grade of "F" will be accepted in transfer. Grades of "D" will be accepted for credit; grades of "C" or higher in ENGL 1301 and 1302 are required for an Associate degree.

3. The college sets no limit on the amount of hours that can be transferred in, other than a maximum 15 semester hours of correspondence courses. However, all Jacksonville College graduation requirements are applicable to transfer-in credits.

After applying these criteria, courses and grades accepted for credit will be shown on the Jacksonville College academic transcript. These courses will be included in calculation of the cumulative grade-point average. If a course has been repeated, it is considered only one time, using the higher grade, for grade-point average calculation and for total hours completed.

The Academic Dean shall inform the transfer student of the credit that will transfer no later than the end of the first semester enrolled at Jacksonville College.

If a transfer student does not meet Satisfactory Academic Progress (SAP) requirements, financial aid may be denied.

HONORS PROGRAM

The Honors Program at Jacksonville College exists to provide ambitious students additional opportunities to develop higher level thinking skills and connect subject areas to the community through service, faith, and culture. Admission to the Honors Program is determined by the Honors Review Committee and is based upon the following initial criteria:

1. Standardized test scores
 - a) ACT composite score of 25 or sub-score of 25 in Reading, English, Mathematics, or Science **or**
 - b) SAT combined score of 1150 on Critical Reading and Mathematics or a sub-score of 570 in Critical Reading, Writing, or Mathematics
2. Rank in the top 10% of high school class at graduation and require no developmental courses **or** a GPA of 3.25 after 12

hours of college credit

3. Completed application and essay

To enter into a contract for honors credit in a specific course, the student must be approved by the instructor of that course. In order to receive honors credit, the student must earn a grade of "B" or better in the course. Graduation from the Honors Program requires completion of at least five courses with honors credit.

STUDENT SUCCESS COURSES

The Student Success course, STSU 1100, is designed to provide students with the knowledge and tools to become successful, both inside and outside of the classroom. Completion of the class is required for all new students enrolling in a long-term (Fall/Spring) semester for nine semester hours or more and for all new transfer students who have less than twenty (20) transfer hours. The one-semester hour course will count as degree hours for graduation from Jacksonville College.

Upon successful completion of at least 45 semester hours of transferable course work, the student is eligible to enroll in the Capstone course STSU 2100, which is required for graduation with an Associate in Arts or an Associate in Science degree. Students who successfully complete this course will receive one sophomore credit hour toward graduation from Jacksonville College.

ACADEMIC ADVISING

Academic advising is provided by a faculty advisor assigned to each student enrolled at Jacksonville College as well as by the Academic Dean, the Registrar, the Dean of Students, and the Admissions Office. The faculty advisor is a full-time faculty member in an academic field appropriate to the student's major or interest. These advisors will assist the student during registration for classes and throughout the semester.

During advising, the student and the advisor should be aware of the following information and policies:

- I. The standard academic load shall be 15 semester hours

of college credit courses per semester, excluding STSU 1100/2100, physical education activity, and applied music classes.

2. A student is considered to be “full-time” if he or she is taking at least twelve semester hours in a Fall, Spring, or (Summer I plus Summer II) semester; “half-time” for six to eleven semester hours, and “less than half- time” for less than six semester hours. “Part-time” refers to students taking less than twelve semester hours.

3. The Academic Dean must approve a student’s program if the student is registering for nineteen (19) or more semester hours. No student may register for more than twenty-one semester hours in a long-term semester.

4. The Academic Dean must approve more than 10 semester hours in any given summer session.

5. Developmental courses cannot be taken without approval of the Academic Dean if the student is qualified for the corresponding credit classes.

6. A student who has less than thirty semester hours of degree credit is classified as a freshman, a sophomore if thirty or more.

CLASS ATTENDANCE

Students should be present in the classroom to facilitate the learning process and to develop proper learning habits. Regular and punctual attendance in classes and other required academic activities is mandatory for all students. If a student has excessive absences, appropriate learning cannot take place and the student may be removed from the class by the Academic Dean. Any consequences of removal from a class, such as effects on scholarships or financial aid, shall be the responsibility of the student. Absences shall be counted beginning with the first class following official enrollment of the student.

Instructors are encouraged to consider not only a punitive policy to reduce a student’s grade for excessive absences or tardiness, but also a motivational policy whereby grades may be

increased for limited absences. Such policies should be included in the course syllabus. Make-up work is at the discretion of the instructor; the student is responsible for requesting the work.

If a student exceeds 6 absences in long semester, the Academic Dean's office will notify the student and instructor to determine if withdrawal from the course is necessary.

Absences due to official college business that is sponsored by appropriate college personnel shall not be counted or penalized. Such absences must be submitted by the sponsor to the Academic Dean for approval. All affected instructors will be informed of absences by the Academic Dean. Jury duty is considered an excused absence; the student must provide verification of duty. Make-up work shall be given by the instructor for jury duty absences, but it is the responsibility of the student to request the work.

ADDING AND DROPPING COURSES

During the add/drop period only, a student may add a course or drop a course without receiving a grade. The student must follow the procedure as set forth by the Office of Academic Dean, and the student's account will be adjusted accordingly.

WITHDRAWAL FROM CLASS OR COLLEGE

A student may withdraw from a course after the last day to add/drop by following the procedure as set forth by the Office of Academic Dean. The withdrawal must have the approval of the Academic Dean, the instructor and the Business Officer. Students may withdraw from a class through the date indicated on the academic calendar and receive a grade of "W." After this date, withdrawal will result in a grade of "WP" if the student is passing the course or a grade of "WF" if the student is failing. Withdrawal after the last scheduled day of the class will not be approved.

A grade of "W" or "WP" is not included in calculation of grade-point average, but a grade of "WF" receives zero (0) grade points per semester hour.

In some cases, withdrawal from the college for that semester

may be necessary. Withdrawal can be initiated by the student or by the Academic Dean for due cause. Due cause may include failure to satisfy financial obligations to the college or failure to attend classes. In any case, proper withdrawal must involve use of the official withdrawal form and procedures by the student or by an official representative to secure an honorable withdrawal. The process must be initiated and concluded through the Office of Academic Dean. Official withdrawal from classes will take effect only when the student has been cleared by all appropriate departments, including clearance by the Business Office regarding financial obligations. Failure to attend classes or departure from the campus does not constitute official withdrawal. In an honorable withdrawal, through the date indicated on the academic calendar, a grade of "W" will be given, and after that date, grades of "WP" or "WF" will be given. If proper withdrawal is not concluded by the last scheduled day of classes, the student will receive grades as assigned by his or her instructors. Withdrawal after the last scheduled day of classes will not be approved.

EXAMINATIONS

Examinations and quizzes are given at regular intervals each semester. These tests, along with other requirements as set forth by the instructor, determine the final course grade reported to the Academic Dean. Students who miss an appointed test may be able to take a make- up test at the discretion of the instructor.

SEMESTER EXAMINATIONS

Semester examinations during scheduled times are an integral part of the course at the end of each semester. Instructors may schedule and administer semester exams as needed.

GRADING SYSTEM AND REPORTS

In order to receive credit in a course, a student must complete the assigned work of the semester and must complete the final examination. Final examinations will be given by the instructor with the following exceptions: physical education activity, applied music, choir, wind ensemble, vocal ensemble and laboratory classes. Laboratory finals may be given at the discretion of the instructor. Occasionally, a unique and exceptional circumstance may dictate that a

final examination be administered to an individual student at other than the scheduled time.

The final semester grade shall be determined by the instructor, based on appraisal of the student's progress in class. Examinations, daily grades, attitude, special work, and such shall be considered in determining the grade. Unofficial status grades are given at mid-term during long-term (Fall/Spring) semesters. At the end of each semester, the student's final grade for each course is posted in Empower. However, the final grade report may not be released if the student has not met all financial obligations to the college or has not completed all admission requirements. Grades are only released to Parent/Guardian only after the *Parental Affidavit for Academic Information* or the *Student Consent for Release of Records* are completed.

<u>Letter</u>	<u>Numerical</u>	<u>Interpretation</u>	<u>Grade Points per Semester Hour</u>
A	90-100	Excellent	4
B	80-89	Good	3
C	70-79	Fair	2
D	60-69	Passing	1
F	0-59	Failing	0
W	----	Withdrew	N/A
WP	----	Withdrew Passing	N/A
WF	----	Withdrew Failing	0
I	----	Incomplete Work	N/A
CR	----	Advanced Credit	N/A

Any student receiving an "I" in a course may fulfill the course requirements and receive a proper grade within 45 calendar days after the end of the term in which the "I" is given. After the 45-day period, the "I" automatically becomes an "F." The student is responsible for making arrangements with the instructor to fulfill the course requirements.

The grade-point average for a semester is calculated by first multiplying the course semester hours by the grade points per semester hour based on the course grade. These values are summed

for all classes for the semester and the total value divided by the total semester hours attempted. Note that courses with grades of “W,” “WP,” “I,” and “CR” are not included in the calculation.

A cumulative grade-point average includes all courses taken at Jacksonville College and other collegiate work as shown on the Jacksonville College academic transcript.

If the same course has been repeated, it is counted only one time, using the higher grade, for grade-point average calculation and for total hours completed.

GRADE APPEAL PROCESS

A student may contest a final semester grade by submitting a written appeal to the Academic Dean no later than 45 calendar days after the close of the semester in which the grade was given. The Academic Dean, the instructor, and the student will meet to seek resolution of the problem. If satisfactory resolution cannot be obtained, an *ad hoc* committee consisting of two faculty members and an administrator will be appointed by the Academic Dean to investigate the matter further and render a final decision. All proceedings shall be documented and placed into the student's file.

TRANSCRIPT OF GRADES

A permanent record (transcript) is kept of each student's course work and grades. A transcript copy will be released only upon written request by the student if the student has met all financial obligations to the college and has completed all admission requirements. Each copy is \$5.00.

PRESIDENT'S LIST

At the close of each long-term (Fall/Spring) semester, those students who have excelled scholastically shall be recognized by appearing on the **President's List**. This honor is reserved for students completing 12 hours or more and having an “A” grade for all hours attempted for the semester.

DEAN'S LIST

At the close of each long-term (Fall/Spring) semester, those students who have excelled scholastically shall be recognized by appearing on the **Academic Dean's List**. This honor is reserved for students completing 12 hours or more and having a semester grade-point average of 3.50 or more with no semester course grade lower than a "C."

OTHER STUDENT HONORS

Who's Who Among Students in American Junior Colleges--

Once a year the faculty and administration select an elite group of sophomores whose academic standing, participation in extra-curricular activities, and community service are decidedly above average.

Academic Excellence Awards--At the end of each spring semester, instructors choose outstanding students in their disciplines to receive awards for academic excellence.

C.R. Meadows Award--At the end of the spring semester, the President of the college may choose an outstanding student to receive this award, given in memory of C.R. Meadows, an outstanding pastor and past President of Jacksonville College.

Curtis M. Carroll Award--The faculty selects an outstanding student for this award at the end of each spring semester. The award is in memory of Curtis M. Carroll, past President of Jacksonville College.

Phi Theta Kappa--Jacksonville College hosts the Alpha Beta Alpha chapter of Phi Theta Kappa, the international honor fraternity for junior colleges. To be eligible for membership, a student must be of good moral character with full rights and privileges of citizenship in his/her country, possess recognized qualities of leadership, have established academic excellence according to the faculty, have completed twelve hours of courses leading to an associate degree, and have at least a 3.50 grade-point average. No transfer work may be considered in determining grade-point eligibility. A student convicted of a felony or crime involving moral turpitude may not be considered for membership.

SCHOLASTIC PROBATION

The academic progress of all students is determined at the conclusion of each fall and spring semester. A student who does not attain a cumulative grade-point average (GPA) of 1.50 or more after a total of 15 semester hours have been attempted will be given a written notice of alert regarding satisfactory academic progress. If a cumulative GPA of 1.50 or more is not attained after a total of 30 semester hours, the student will be placed on Scholastic Probation. Students on probation may carry a maximum of 14 semester hours during a fall or spring semester. This maximum number of hours may be reduced by the Academic Dean in the interest of the student. If a student on Scholastic Probation takes short-term (summer) classes, the GPA will be checked at the end of the summer term to determine effect on the Scholastic Probation status.

Transfer students who enter a long-term (Fall/Spring) semester with the equivalent status of Scholastic Probation from their transfer institution continue on Scholastic Probation at Jacksonville College.

ENFORCED SCHOLASTIC WITHDRAWAL

The academic progress of all students is determined at the conclusion of each fall and spring semester. A student who does not attain a cumulative grade-point average (GPA) of 2.00 or more after a total of 45 semester hours have been attempted will be placed on Enforced Scholastic Withdrawal and may not enroll for the next long-term (Fall/Spring) semester. However, a student may make appeal to the Academic Dean and a special admissions committee for a hearing and under certain circumstances may not be forced to withdraw. The requirements for special admission shall be documented and agreed to by the student. A student who returns to the college subsequent to the date of the withdrawal status shall return on Scholastic Probation unless and until the cumulative GPA reaches 2.00 or more. If a student on Enforced Scholastic Withdrawal takes short-term (summer) classes, the GPA will be checked at the end of the summer term to determine effect on the Enforced Scholastic Withdrawal status.

Transfer students who seek to enter Jacksonville College in a

long- term (Fall/Spring) semester with the equivalent status of Enforced Scholastic Withdrawal from their transfer institution are subject to this same policy.

Enforced Scholastic Withdrawal also takes effect when a student does not obtain an honorable withdrawal from the college.

STUDENT RESPONSIBILITY FOR STANDARD OF WORK

Each student is responsible for knowing whether he/she has met all standards for academic performance, scholarship and financial aid requirements, or other requirements. Students placed on probation or withdrawal by Jacksonville College or who transfer from other institutions while on probation or withdrawal are held responsible for determining their scholastic status at all times, especially prior to registration and/or before receipt of a formal notification of status issued by the college.

TRANSFER

Honorable dismissal is granted by Jacksonville College to students who wish to transfer to another institution under the following conditions: acceptable conduct and character, minimum grade requirements met, academic file complete, proper withdrawal, and all financial obligations satisfied.

ACADEMIC DISCIPLINE

Misconduct or cheating in the classroom will not be tolerated. Discipline in the classroom is the responsibility of and under the control of the instructor. A final line of appeal is to the Academic Dean. If deemed necessary, the Dean may refer the matter to the college disciplinary committee. Possible consequences for infraction of classroom rules may include:

1. Student-instructor conference
2. Written warning
3. Academic disciplinary probation (Any additional misconduct could result in withdrawal of the student from the course or dismissal from college by the Academic Dean.)
4. Direct withdrawal of the student from the course or dismissal from college by the Academic Dean

5. Other action as deemed necessary

If a student must be withdrawn from a class for academic disciplinary reasons, the student will receive an automatic grade of “WF.”

VIII. STUDENT LIFE

Jacksonville College supports and encourages activities and services that are an integral part of a well-rounded campus life. The primary purpose of these programs and services is to supplement the quality of academic, social, and religious aspects of student life.

Students are represented on six major committees: Spiritual Formations, Judicial, Intramural, Cafeteria, Strategic Planning, and Student Development. Purposes of these committees include evaluation of student services and program needs according to current school population, identification of student needs to help make college life better, and recommendation of services and programs that will aid in the areas of physical, mental, and spiritual student growth.

For additional details concerning student life, consult the *Jacksonville College Student Handbook*.

CHAPEL

Chapel programs are scheduled once a week during long-term (Fall/Spring) semesters. The programs vary and may be inspirational, informative, or entertaining in nature. Chapel attendance is required for all scholarship recipients unless excused for valid reasons by the Director of Financial Aid.

STUDENT HOUSING

JC provides on-campus housing for all students; student housing is under the supervision of the Chief of Security. All resident students will be charged for a 19-meal plan. An \$80.00 room deposit is required prior to moving into student housing. Any damage to property by the student shall be claimed from the room deposit by the Business Office.

STUDENT MAIL

In the interest of maintaining effective communication, students will be sent notice via student email when mail has arrived in their name. It is the responsibility of the student to pick up their mail/packages from the front office.

ADVISING/COUNSELING SERVICES

Academic Advising is provided by a faculty advisor assigned to each student enrolled at Jacksonville College as well as by the Academic Dean. These advisors are available during their scheduled office hours and help students configure class schedules, discuss degree plans, and assess career fields of study. Students can view their advisor's name in EMPOWER.

Spiritual Advising is available to all students through the Dean of Students. Many college personnel, including various administrators, faculty, and staff, are also able to assist students in the area of spiritual concerns.

Professional Counseling Services are available and may be required for students having drug and/or alcohol dependency problems, anxiety and depression concerns, and suicidal thoughts or attempts. Information about substance abuse and treatment services are available through the Dean of Students, the housing staff, and literature distributed on campus. Jacksonville College partners with the Crisis Center of Anderson and Cherokee Counties and provides free counseling services to students who are victimized by child abuse, sexual assault, or family/dating violence. Information about abuse and violence are available through the Dean of Students, the Chief of Security, and literature distributed on campus.

STUDENT ORGANIZATIONS

Jacksonville College provides several organizations for the benefit of students and to make the college experience both pleasant and profitable. All students are encouraged to take advantage of the opportunity for participation.

B.J. Albritton Ministerial Alliance is for ministerial students and affords its members an opportunity to enjoy fellowship with other ministers and to participate in a program of spiritual emphasis and training.

Cheer Team performs chants, stunts, and choreographed routines for athletic events and participates in a number of civic functions.

Choir consists of music students who audition and are selected to make several extended tours and numerous appearances throughout the year. Additionally, the Music Department sponsors selected groups of vocal ensembles (Singers and Overcomers) who represent the College at church, civic, and educational groups throughout various regions of the country.

Freshmen Class Officers are elected each September to lead fellow freshmen in activities and events which benefit the class and Jacksonville College. One major event is sponsored by the Freshmen Class during the spring semester. Officers include President, Vice President, Secretary, and Treasurer.

Sophomore Class Officers are elected each September to lead fellow sophomores in activities and events which will benefit the class and Jacksonville College. One major event is sponsored by the Sophomore Class during the fall semester. Officers include President, Vice President, Secretary, and Treasurer.

Cross Act Company Drama Club affords members the opportunity to maintain Christian fellowship, establish meaningful student-faculty-community relationships, and share their faith in the Lord through theater. Members are involved in several activities that include two major productions during the year.

Delta Psi Omega is the National Theater Honor Society. Membership in the Jacksonville College chapter is open to regularly enrolled students who have made significant contributions to the College's theater program. Inductions will only be held in the fall and spring semesters.

Jaguar Band gives students who play instruments an opportunity to continue performing while at Jacksonville College. The Jaguar Band is an integral part of campus life, performing multiple concerts both on and off the campus. Students also are given opportunities to be featured in solo settings, small ensembles, and drumline.

Jeff D. Welch Mission Team provides members with opportunities to grow spiritually and to use and develop their talents in serving the Lord. To become a member, the student needs to give a personal testimony of salvation. The Mission Team travels throughout the region,

assisting churches with worship services and youth functions.

Phi Theta Kappa is the Academic Honor Society for international junior colleges, hosted by the Alpha Beta Alpha Chapter of Jacksonville College. To be eligible for membership, a student must be of good moral character with full rights and privileges of citizenship in his or her country, possess recognized qualities of leadership, have established academic excellence according to the faculty, have completed twelve hours of coursework leading to an Associate Degree, and have at least a 3.5 GPA (excluding transfer work). A student convicted of a felony or crime involving moral turpitude may not be considered for membership. Inductions will only be held in the fall and spring semesters.

Science Club offers membership to any student who is interested in the sciences. The club meets monthly and plans educational ventures to area points of scientific interest.

Student Government Association (SGA) executive officers are elected each September to serve in the prestigious position of student body leaders. Coordinated by the Dean of Students, officers and organizational representatives are expected to exemplify a high personal standard of behavior. A student on academic or disciplinary probation will not qualify. Students desiring to serve in SGA must have at least a 2.5 GPA. Any officer whose GPA drops below a 1.75 in any given semester will lose his/her office. The SGA is responsible for planning spiritual, social, and educational activities for the benefit of the students, church affiliates, and the community. Offices include President, 1st Vice President, 2nd Vice President, Secretary, Treasurer, and Reporter. SGA is also comprised of representatives from each student organization. Each organization is responsible for electing one representative to attend all SGA meetings for the year.

Walter Prescott Webb Historical Society is designed for students interested in history—with a focus on local and state history. Members have the opportunity to conduct individual and/or collaborative research, perform community service, participate in campus activities, visit historic sites, attend state conferences, and enter award competitions. The Barnwell Anderson Chapter of this organization is named for a highly respected and appreciated instructor who taught for many years at Jacksonville College.

STUDENT OFFICE

All students desiring to hold an office in any college-approved organization must have and maintain a certain minimum grade-point average. Consult the Jacksonville College Student Handbook for details.

ATHLETICS

Jacksonville College currently fields varsity athletic teams in men's and women's basketball, men's and women's golf, men's and women's tennis, men's and women's soccer, and varsity cheer. All teams compete at the national level as proud members of the NJCAA and Region XIV Athletic Conference. To be eligible for intercollegiate varsity sports, a student must meet the standards as set forth by the NJCAA and Jacksonville College.

DISCIPLINE

Discipline outside the classroom is the responsibility of the Dean of Students. Each student is expected to know the requirements of conduct while enrolled at Jacksonville College and to abide by those regulations. Requirements are distributed in print to every student. Non-standard conduct will result in appropriate disciplinary action. This may range from a verbal warning to a dismissal from the college depending on the severity of the violation. At the same time, the college firmly believes in the preservation of due process for all students in all disciplinary proceedings. The student has a right to appeal. Consult the Jacksonville College Student Handbook for details.

ALUMNI AND EX-STUDENTS ASSOCIATION

One of the greatest assets of Jacksonville College is the Alumni and Ex-students Association, which promotes the fellowship of former students and the interests of Jacksonville College. All students, ex-students, alumni, and faculty members are automatically eligible for membership in the Association. The Association has a regular annual meeting and sponsors the annual homecoming activities.

IX. GRADUATION: ASSOCIATE DEGREES, JUNIOR COLLEGE DIPLOMA

Students may graduate on any of three annual dates in May, December or August. Specific dates are given in the section "Academic Calendar 2015-2016." A formal graduation commencement ceremony is held each May at the close of the spring semester.

APPLICATION FOR GRADUATION

An application for graduation must be completed in the Office of Academic Dean by specified dates listed on the Academic Calendar for each of the three annual graduation times. The necessary fees must be paid at the time the application is submitted.

A student may apply for one of the following: Associate in Arts, Associate in Science, or Junior College Diploma. If a student qualifies for one of the Associate degrees, the other Associate degree may be obtained only with the successful completion of an additional 15 hours in residence. Students who lack 9 hours or less for graduation and who provide assurance that those courses will be completed by the end of the ensuing long semester may also participate in the May commencement ceremony. The degree or diploma will be awarded at the next scheduled graduation date upon completion of the requirements for graduation.

GENERAL REQUIREMENTS FOR GRADUATION

1. The student must satisfy all college admission requirements, including the submission of all college transcripts.

2. The student must apply for graduation and must fulfill degree requirements as set forth in a *Catalog* under which he or she is entitled to graduate. A student is entitled to graduate under the current Jacksonville College *Catalog* at the time of graduation or any other *Catalog* in force when the student was enrolled provided that the selected *Catalog* was in effect within five (5) years prior to the date of graduation.

3. The student must have a cumulative grade point average of at least 2.00. This includes all courses taken at Jacksonville College and all courses officially transferable to Jacksonville College from another

institution. If a course is repeated, the semester hour credit is counted only once. The higher grade of the repeated course is used for grade-point average calculation.

4. A maximum of two (2) semester hours of physical education activity classes may be counted toward graduation.

5. The student must make satisfactory settlement of all financial accounts.

6. The student must receive the unanimous approval of the administration and Board of Trustees.

7. The student must participate in the May commencement ceremony unless specifically excused by the Academic Dean.

8. Developmental courses in reading, writing and mathematics do not count toward the 60 semester hours of credit requirements.

REQUIREMENTS FOR THE ASSOCIATE IN ARTS DEGREE

1. Completion of a total of at least 60 semester hours of credit. Twelve of the 60 must be of sophomore level, and at least 30 must be completed at Jacksonville College.

2. Completion of the following:

English 1301 and 1302 (Grades of "C" or higher)

Speech (3 hours)

History 1301 and 1302

Government 2305 and 2306

Humanities (3 hours)

Religion (6 hours)

Science (6 hours)

Physical Education Activity (1 hour) (Students over 25 years of age, veterans, and those who have a physical disability may request permission for a waiver of this requirement.)

Foreign Language (6 hours)

Social/Behavioral Science (3 hours)

Mathematics (3 hours)

Visual/Performing Art Appreciation Course (3 hours)

Student Success (1 hour) (may be waived for students transferring in 20 or more credits)
Capstone (1 hour)

REQUIREMENTS FOR THE ASSOCIATE IN SCIENCE DEGREE

1. Completion of a total of at least 60 semester hours of credit. Twelve of the 60 must be of sophomore level, and at least 30 must be completed at Jacksonville College.

2. Completion of the following specific courses:

English 1301 and 1302 (Grades of “C” or higher)

Speech (3 hours)

History 1301 and 1302

Government 2305 and 2306

Humanities (3 hours)

Religion (6 hours)

Science (6 hours)

Social/ Behavioral Science (3 hours)

Physical Education Activity (1 hour) (Students over 25 years of age, veterans, and those who have physical disability may request permission for a waiver of this requirement.)

Mathematics (3 hours)

Visual/Performing Art Appreciation (3 hours)

Student Success (1 hour) (may be waived for students transferring in 20 or more credits)

Capstone (1 hour)

REQUIREMENTS FOR THE JUNIOR COLLEGE DIPLOMA

1. Completion of a total of at least 60 semester hours of credit; at least 24 must be completed at Jacksonville College.

2. Completion of the following specific courses: English 1301 and 1302 (Grades of “C” or higher).

GRADUATION HONORS

To graduate **Cum Laude** (Honor), the student must earn a cumulative grade-point average of 3.40 or more with no grade lower than a “C” included in the average.

To graduate **Magna Cum Laude** (High Honor), the student must complete at least 60 semester residence hours at Jacksonville College and earn a cumulative grade-point average of 3.80 or more with no grade lower than a “C” included in the average.

To graduate **Summa Cum Laude** (Highest Honor), the student must complete at least 60 semester residence hours at Jacksonville College and earn a cumulative grade-point average of 4.00.

X. SUGGESTED GENERAL COURSE SEQUENCE LEADING TO ASSOCIATE DEGREES

Jacksonville College strongly recommends that a student who plans to transfer to a senior college or university consult the catalog or communicate with appropriate officials at the transfer institution to insure that courses taken will satisfy the degree requirements at the senior institution.

FRESHMAN YEAR

<u>First Semester</u>		<u>Second Semester</u>	
	Hours		Hours
ENGL 1301	3	ENGL 1302	3
HIST 1301	3	HIST 1302	3
Science	3-4	Science	3-4
Foreign Language(AA)/Elective	3-4	Math	3
Social/Behavioral Science	3	Foreign Language(AA)/Elective	3-4
STSU 1100	1		
	<hr/> 16-18		<hr/> 15-17

SOPHOMORE YEAR

<u>Third Semester</u>		<u>Fourth Semester</u>	
	Hours		Hours
Speech	3	Elective	6-8
GOVT 2305	3	GOVT 2306	3
Religion	3	Religion	3
Humanities	3	Phys. Education Activity	1
Fine Arts	3	STSU 2100	1
	<hr/> 15		<hr/> 14-16

XI. SUGGESTED SPECIFIC MAJOR COURSE SEQUENCE

Students are strongly encouraged to also consult the catalog of their senior college/university for specific requirements.

ART

<u>First Semester</u>		<u>Second Semester</u>	
	Hours		Hours
ENGL 1301	3	ENGL 1302	3
HIST 1301	3	Math	3
Science	3-4	Science	3-4
STSU 1100	1	HIST 1302	3
ARTS 1313	3	Elective	3
Phys. Education Activity	1		
	<hr/> 14-15		<hr/> 15-16
 <u>Third Semester</u>		 <u>Fourth Semester</u>	
	Hours		Hours
Speech	3	Humanities	3
GOVT 2305	3	GOVT 2306	3
Religion	3	Religion	3
SPAN 1411	4	SPAN 1412	4
Social/Behavioral Science	3	STSU 2100	1
	<hr/> 16	Visual/Performing Arts App	3
			<hr/> 17

Other recommended course SPAN 2311 and SPAN 2312

BIOLOGY

<u>First Semester</u>		<u>Second Semester</u>	
	Hours		Hours
ENGL 1301	3	ENGL 1302	3
HIST 1301	3	MATH 1316	3
BIOL 1406	4	BIOL 1407	4
STSU 1100	1	HIST 1302	3
MATH 1314	3	Visual/Performing Arts App	3
Phys. Education Activity	1		
	<hr/> 15		<hr/> 16
 <u>Third Semester</u>		 <u>Fourth Semester</u>	
	Hours		Hours
Speech	3	Humanities	3
GOVT 2305	3	GOVT 2306	3
CHEM 1411	4	CHEM 1412	4
Religion	3	Religion	3
MATH 2413	3	STSU 2100	1
	<hr/> 16	Social/Behavioral Science	3
			<hr/> 17

BUSINESS

First Semester

	Hours
ENGL 1301	3
HIST 1301	3
BUSI 1301	3
STSU 1100	1
MATH 1314	3
Religion	3
	<hr/>
	16

Third Semester

	Hours
Speech	3
GOVT 2305	3
Science	3-4
ECON 2301	3
Social/Behavioral Science	3
	<hr/>
	15-16

Second Semester

	Hours
ENGL 1302	3
Religion	3
Elective/Foreign Lang (AA)	3-4
HIST 1302	3
Visual/Performing Arts App	3
Phys. Education Activity	1
	<hr/>
	16-17

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
Science	3-4
ECON 2302	3
STSU 2100	1
Elective/Foreign Lang (AA)	3-4
	<hr/>
	16-18

Other recommended courses ACCT 2401, 2402

CHEMISTRY

First Semester

	Hours
ENGL 1301	3
HIST 1301	3
CHEM 1411	4
STSU 1100	1
MATH 1314	3
Religion	3
	<hr/>
	17

Third Semester

	Hours
Speech	3
GOVT 2305	3
MATH 2413	4
Religion	3
Social/Behavioral Science	3
	<hr/>
	16

Second Semester

	Hours
ENGL 1302	3
MATH 1316	3
CHEM 1412	4
HIST 1302	3
Elective/Foreign Lang (AA)	3-4
Phys. Education Activity	1
	<hr/>
	17-18

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
Religion	3
Elective/Foreign Lang (AA)	3-4
STSU 2100	1
Visual/Performing Arts App	3
	<hr/>
	16-17

Other recommended courses: Physics, COSC 1315, COSC 2315

COMPUTER SCIENCE

First Semester

	Hours
ENGL 1301	3
HIST 1301	3
Science	3-4
STSU 1100	1
MATH 1314	3
Religion	3
	<hr/>
	16-17

Third Semester

	Hours
Speech	3
GOVT 2305	3
COSC 1315	3
Religion	3
Social/Behavioral Science	3
	<hr/>
	15

Second Semester

	Hours
ENGL 1302	3
MATH 1316	3
Science	3-4
HIST 1302	3
Visual/Performing Arts App	3
	<hr/>
	15-16

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
COSC 2315	3
Elective/Foreign Lang (AA)	3-4
STSU 2100	1
Phys. Education Activity	1
	<hr/>
	14-15

Other recommended courses: MATH 2342

ELEMENTARY EDUCATION

First Semester

	Hours
ENGL 1301	3
HIST 1301	3
Social/Behavioral Science	3
STSU 1100	1
MATH 1314	3
Religion	3
	<hr/>
	16

Third Semester

	Hours
Speech	3
GOVT 2305	3
Science	3-4
MATH 1350	3
GEOG 1303	3
	<hr/>
	15-16

Second Semester

	Hours
ENGL 1302	3
Religion	3
Elective/Foreign Lang (AA)	3-4
HIST 1302	3
Visual/Performing Arts App	3
Phys. Education Activity	1
	<hr/>
	16-17

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
Science	3-4
MATH 1351	3
STSU 2100	1
Elective/Foreign Lang (AA)	3-4
	<hr/>
	16-18

ENGLISH**First Semester**

	Hours
ENGL 1301	3
HIST 1301	3
Science	3-4
STSU 1100	1
MATH 1314	3
Religion	3
	<hr/>
	16-17

Third Semester

	Hours
Speech	3
GOVT 2305	3
Elec/Foreign Language	3-4
Social/Behavioral Science	3
ENGL 2322	3
	<hr/>
	15-16

Second Semester

	Hours
ENGL 1302	3
Religion	3
Science	3-4
HIST 1302	3
Visual/Performing Arts App	3
	<hr/>
	15-16

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
ENGL 2323	3
Elective/Foreign Lang (AA)	3-4
STSU 2100	1
Phys. Education Activity	1
	<hr/>
	14-15

GOVERNMENT**First Semester**

	Hours
ENGL 1301	3
HIST 1301	3
Elec/Foreign Lang (AA)	3-4
STSU 1100	1
MATH 1314	3
Religion	3
	<hr/>
	16-17

Third Semester

	Hours
Speech	3
GOVT 2305	3
Science	3-4
Social/Behavioral Science	3
ECON 2301	3
	<hr/>
	15-16

Second Semester

	Hours
ENGL 1302	3
Religion	3
Elective/Foreign Lang (AA)	3-4
HIST 1302	3
Visual/Performing Arts App	3
Phys. Education Activity	1
	<hr/>
	16-17

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
Science	3-4
MATH 2342	3
STSU 2100	1
Elective/Foreign Lang	3-4
	<hr/>
	16-18

Other recommended courses: World History, Texas History, Principles of Economics II

HISTORY

First Semester

	Hours
ENGL 1301	3
HIST 1301	3
Elec/Foreign Lang (AA)	3-4
STSU 1100	1
MATH 1314	3
Religion	3
	<hr/>
	16-17

Third Semester

	Hours
Speech	3
GOVT 2305	3
Science	3-4
HIST 2321	3
Social/Behavioral Science	3
	<hr/>
	15-16

Second Semester

	Hours
ENGL 1302	3
Religion	3
Elective/Foreign Lang (AA)	3-4
HIST 1302	3
Visual/Performing Arts App	3
Phys. Education Activity	1
	<hr/>
	16-17

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
Science	3-4
HIST 2322	3
STSU 2100	1
Elective/Foreign Lang (AA)	3-4
	<hr/>
	16-18

Other recommended courses: Texas History, Economics

JOURNALISM

First Semester

	Hours
ENGL 1301	3
HIST 1301	3
Science	3-4
STSU 1100	1
Phys. Education Activity	1
Religion	3
	<hr/>
	14-15

Third Semester

	Hours
Speech	3
GOVT 2305	3
Elective/Foreign Lang	3-4
ENGL 2307	3
Social/Behavioral Science	3
	<hr/>
	15-16

Second Semester

	Hours
ENGL 1302	3
Religion	3
Science	3-4
HIST 1302	3
MATH 1314	3
	<hr/>
	15-16

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
ENGL 2308	3
Visual/Performing Arts App	3
STSU 2100	1
	<hr/>
	3-4
	<hr/>
	16-18

MATHEMATICS

First Semester

	Hours
ENGL 1301	3
HIST 1301	3
Social/Behavioral Science	3
STSU 1100	1
MATH 1314	3
Science	3-4
	<hr/>
	16-17

Third Semester

	Hours
Speech	3
GOVT 2305	3
Religion	3
MATH 2413	4
Elec/Foreign Lang (AA)	3-4
	<hr/>
	16-17

Second Semester

	Hours
ENGL 1302	3
Science	3-4
MATH 1316	3
HIST 1302	3
Visual/Performing Arts App	3
Phys. Education Activity	1
	<hr/>
	16-17

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
Religion	3
MATH 2414	4
STSU 2100	1
Elective/Foreign Lang (AA)	3-4
	<hr/>
	17-18

Other recommended courses: Statistics

MUSIC

First Semester

	Hours
ENGL 1301	3
HIST 1301	3
Science	3-4
STSU 1100	1
Religion	3
MUSI 1311 & 1116	4
MUSI 1181 & MUAP 1181	2
MUEN 1141	1
	<hr/>
	20-21

Third Semester

	Hours
Speech	3
GOVT 2305	3
Math	3
Social/Behavioral Science	3
MUSI 2311 & 2116	4
MUSI 2181 & MUAP 2181	2
MUEN 2141	1
	<hr/>
	19

Second Semester

	Hours
ENGL 1302	3
Religion	3
Science	3-4
HIST 1302	3
Phys. Education Activity	1
MUSI 1312 & 1117	4
MUSI 1182 & MUAP 1182	2
MUEN 1142	1
	<hr/>
	20-21

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
STSU 2100	1
MUSI 2312 & 2118	4
MUSI 2182 & MUAP 2182	2
*Visual/Performing Art App	3
MUEN 2142	1
	<hr/>
	17

*Recommend Art or Drama Appreciation rather than Music Appreciation, MUSI 1270

+Additional ensembles and/or applied music credit hours may be required.

PHYSICAL EDUCATION

First Semester

	Hours
ENGL 1301	3
HIST 1301	3
BIOL 1406	4
STSU 1100	1
MATH 1314	3
Religion	3
	<hr/>
	17

Third Semester

	Hours
Speech	3
GOVT 2305	3
BIOL 2401	4
PHED 1301	3
Social/Behavioral Science	3
	<hr/>
	16

Second Semester

	Hours
ENGL 1302	3
Religion	3
BIOL 1407	4
HIST 1302	3
Visual/Performing Arts App	3
Phys. Education Activity	1
	<hr/>
	17

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
BIOL 2402	4
PHED 1304	3
STSU 2100	1
PHED 1308, 1321 or 1322	3
	<hr/>
	17

PHYSICAL THERAPY

First Semester

	Hours
ENGL 1301	3
HIST 1301	3
BIOL 1406	4
STSU 1100	1
MATH 1314	3
Religion	3
	<hr/>
	17

Third Semester

	Hours
Speech	3
GOVT 2305	3
BIOL 2401	4
MATH 1316	3
Social/Behavioral Science	3
	<hr/>
	16

Second Semester

	Hours
ENGL 1302	3
Religion	3
BIOL 1407	4
HIST 1302	3
Visual/Performing Arts App	3
Phys. Education Activity	1
	<hr/>
	17

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
BIOL 2402	4
Elective/Foreign Lang (AA)	3-4
STSU 2100	1
	<hr/>
	14-15

Other recommended courses: Mathematics, Physics, Chemistry

PHYSICS

First Semester

	Hours
ENGL 1301	3
HIST 1301	3
Social/Behavioral Science	3
STSU 1100	1
MATH 1314	3
Religion	3
	<hr/>
	16

Third Semester

	Hours
Speech	3
GOVT 2305	3
PHYS 2425	4
MATH 2413	4
	3
	<hr/>
	17

Second Semester

	Hours
ENGL 1302	3
Religion	3
MATH 1316	3
HIST 1302	3
Visual/Performing Arts App	3
Phys. Education Activity	1
	<hr/>
	16

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
PHYS 2426	4
MATH 2414	4
STSU 2100	1
	<hr/>
	15

Other recommended courses: Chemistry

PRE-ENGINEERING

First Semester

	Hours
ENGL 1301	3
HIST 1301	3
CHEM 1411	4
STSU 1100	1
MATH 1314	3
Religion	3
	<hr/>
	17

Third Semester

	Hours
Speech	3
GOVT 2305	3
PHYS 2425	4
MATH 2413	4
Social/Behavioral Science	3
	<hr/>
	17

Second Semester

	Hours
ENGL 1302	3
Religion	3
CHEM 1412	4
HIST 1302	3
Visual/Performing Arts App	3
Phys. Education Activity	1
	<hr/>
	17

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
MATH 2414	4
Elective	3-4
STSU 2100	1
	<hr/>
	14-15

Other recommended courses: Mathematics, Computer Science, Physics

PRE-MEDICAL**First Semester**

	Hours
ENGL 1301	3
HIST 1301	3
BIOL 2401	4
STSU 1100	1
MATH 1314	3
Religion	3
	<hr/>
	17

Third Semester

	Hours
Speech	3
GOVT 2305	3
CHEM 1411	4
MATH 1316	3
Social/Behavioral Science	3
	<hr/>
	16

Second Semester

	Hours
ENGL 1302	3
Religion	3
BIOL 2402	4
HIST 1302	3
Visual/Performing Arts App	3
Phys. Education Activity	1
	<hr/>
	17

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
CHEM 1412	4
MATH 2413	4
STSU 2100	1
	<hr/>
	15

*Other recommended courses: Sciences***PRE-NURSING: ADN-LVN TRANSITIONAL CURRICULUM****First Semester**

	Hours
ENGL 1301	3
HIST 1301	3
PSYC 2301	3
STSU 1100	1
BIOL 2401	4
SOCI 1301	3
	<hr/>
	17

Third Semester

	Hours
N/A	
	<hr/>
	N/A

Second Semester

	Hours
ENGL 1302	3
PSYC 2314	3
BIOL 2402	4
BIOL 2420	4
	<hr/>
	14

Fourth Semester

	Hours
N/A	
	<hr/>
	N/A

PRE-NURSING: BSN**First Semester**

	Hours
ENGL 1301	3
HIST 1301	3
CHEM 1411	4
STSU 1100	1
MATH 1314	3
Religion	3
Phys. Education Activity	1
	<hr/>
	18

Third Semester

	Hours
Speech	3
GOVT 2305	3
BIOL 2401	4
PSYC 2301	3
SOCI 1301	3
BIOL 1322	3
	<hr/>
	19

Second Semester

	Hours
ENGL 1302	3
Religion	3
CHEM 1412	4
HIST 1302	3
MATH 2342	3
Visual/Performing Arts App	3
	<hr/>
	19

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
BIOL 2402	4
PSYC 2314	3
STSU 2100	1
BIOL 2420	4
	<hr/>
	18

PSYCHOLOGY**First Semester**

	Hours
ENGL 1301	3
HIST 1301	3
PSYC 2301	3
STSU 1100	1
MATH 1314	3
Religion	3
	<hr/>
	16

Third Semester

	Hours
Speech	3
GOVT 2305	3
Science	3-4
SOCI 1301	3
Elec/Foreign Lang (AA)	3
	<hr/>
	15-16

Second Semester

	Hours
ENGL 1302	3
Religion	3
MATH 2342	3
HIST 1302	3
Visual/Performing Arts App	3
Phys. Education Activity	1
	<hr/>
	16

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
Science	3-4
PSYC 2314	3
STSU 2100	1
Elective/Foreign Lang (AA)	3-4
	<hr/>
	16-18

Other recommended courses: Foreign Language, Economics

RELIGION**First Semester**

	Hours
ENGL 1301	3
HIST 1301	3
Science	3-4
STSU 1100	1
MATH 1314	3
RELI 1301	3
	<hr/>
	16-17

Third Semester

	Hours
Speech	3
GOVT 2305	3
Elec/Foreign Lang (AA)	3-4
RELI 1311	3
Social/Behavioral Science	3
	<hr/>
	15-16

Second Semester

	Hours
ENGL 1302	3
RELI 1302	3
Science	3-4
HIST 1302	3
Visual/Performing Arts App	3
Phys. Education Activity	1
	<hr/>
	16-17

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
Elective/Foreign Lang (AA)	3-4
RELI 1312	3
STSU 2100	1
RELI 2322	3
	<hr/>
	16-17

Other recommended course: Sociology, Psychology, Speech, Religion

SECONDARY EDUCATION**First Semester**

	Hours
ENGL 1301	3
HIST 1301	3
Elec/Foreign Lang (AA)	3-4
STSU 1100	1
MATH 1314	3
Religion	3
	<hr/>
	16-17

Third Semester

	Hours
Speech	3
GOVT 2305	3
Science	3-4
ENGL 2322	3
Social/Behavioral Science	3
	<hr/>
	15-16

Second Semester

	Hours
ENGL 1302	3
Religion	3
Elective/Foreign Lang (AA)	3-4
HIST 1302	3
Visual/Performing Arts App	3
Phys. Education Activity	1
	<hr/>
	16-17

Fourth Semester

	Hours
ENGL 2323	3
GOVT 2306	3
Science	3-4
Elective/Foreign Lang (AA)	3-4
STSU 2100	1
Elective/Foreign Lang (AA)	3-4
	<hr/>
	16-19

Other recommended courses: Economics, Geography, Psychology

SOCIOLOGY

First Semester

	Hours
ENGL 1301	3
HIST 1301	3
SOCI 1301	3
STSU 1100	1
MATH 1314	3
Religion	3
	<hr/>
	16

Third Semester

	Hours
Speech	3
GOVT 2305	3
Science	3-4
PSYC 2301	3
Elec/Foreign Lang (AA)	3
	<hr/>
	15-16

Second Semester

	Hours
ENGL 1302	3
Religion	3
MATH 2342	3
HIST 1302	3
Visual/Performing Arts App	3
Phys. Education Activity	1
	<hr/>
	16

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
Science	3-4
SOCI 1306	3
STSU 2100	1
Elective/Foreign Lang (AA)	3-4
	<hr/>
	16-18

Other recommended courses: Psychology, Economics, Geography

SPANISH

First Semester

	Hours
ENGL 1301	3
HIST 1301	3
SPAN 1411	4
STSU 1100	1
MATH 1314	3
Religion	3
	<hr/>
	17

Third Semester

	Hours
Speech	3
GOVT 2305	3
Science	3-4
SPAN 2311	3
Social/Behavioral Science	3
	<hr/>
	15-16

Second Semester

	Hours
ENGL 1302	3
Religion	3
SPAN 1412	4
HIST 1302	3
Visual/Performing Arts App	3
Phys. Education Activity	1
	<hr/>
	17

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
Science	3-4
SPAN 2312	3
STSU 2100	1
Elective	3-4
	<hr/>
	16-18

SPEECH

First Semester

	Hours
ENGL 1301	3
HIST 1301	3
SPCH 1311	3
STSU 1100	1
MATH 1314	3
Religion	3
	<hr/>
	16

Third Semester

	Hours
Social/Behavioral Science	3
GOVT 2305	3
Science	3-4
Elect/Foreign Lang (AA)	3
Elec/Foreign Lang (AA)	3
	<hr/>
	15-16

Second Semester

	Hours
ENGL 1302	3
Religion	3
SPCH 1315	3-4
HIST 1302	3
Visual/Performing Arts App	3
	<hr/>
	16

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
Science	3-4
SPCH 1318	3
STSU 2100	1
Phys. Education Activity	1
	<hr/>
	14-15

Other recommended courses: Psychology, Sociology, Foreign Language

THEATER/DRAMA

First Semester

	Hours
ENGL 1301	3
HIST 1301	3
DRAM 1310 & 1120	4
STSU 1100	1
Phys. Education Activity	1
Religion	3
	<hr/>
	15

Third Semester

	Hours
Speech	3
GOVT 2305	3
Science	3-4
DRAM 1321	3
Social/Behavioral Science	3
DRAM 2120	1
	<hr/>
	16-17

Second Semester

	Hours
ENGL 1302	3
Religion	3
DRAM 1351 or 2361	3
HIST 1302	3
DRAM 1121	1
MATH 1314	3
	<hr/>
	16

Fourth Semester

	Hours
Humanities	3
GOVT 2306	3
Science	3-4
DRAM 1352/2362	3
STSU 2100	1
DRAM 2121	1
	<hr/>
	14-15

Other recommended courses: Music 1306, applied music, choir, ensembles

XII. CURRICULAR OFFERINGS

TEXAS COMMON COURSE NUMBERING SYSTEM

EXAMPLE: BUSI 1301

BUSI 1301 is course subject abbreviation

BUSI 1301 **1** = Freshman Level

BUSI 1301 **3** = Number of semester credit hours course equals

BUSI 1301 **01** = Course Identifier

EXAMPLE: BIOL 2420

BIOL 2420 is course subject abbreviation

BIOL 2420 **2** = Sophomore Level

BIOL 2420 **4** = Number of semester credit hours course equals

BIOL 2420 **20** = Course Identifier

EXAMPLE: MATH 0406

MATH 0406 is course subject abbreviation

MATH 0406 **0** = Developmental Level

MATH 0406 **4** = Number of semester credit hours course equals

NOTE: These hours are not applicable towards graduation requirements.

MATH 0406 **06** = Course Identifier

Jacksonville College subscribes to the Texas Common Course Numbering System. The purpose of the system is to assist students who are transferring between participating institutions. The system utilizes single unique course alphabetic prefixes and numbers to identify freshman and sophomore level courses that are common among member colleges and universities. Such courses are noted on the following pages with a shaded box on the common course numbering system.

Jacksonville College courses that are not a part of the common course numbering system may transfer as equivalent courses or electives. The student should consult the Admissions Office of the transfer institution for confirmation of transferability of these courses.

If a particular course has a "Prerequisite," that course may not be taken unless the prerequisite requirement is met.

TEXAS CORE CURRICULUM

The core requirements for the state of Texas follow. These requirements may be satisfied at Jacksonville College upon completion of the listed courses.

Communication (9 credit hours):

ENGL 1301

ENGL 1302

SPCH 1311 or 1315 or 1318

Mathematics (3 or 4 credit hours):

MATH 1314 or 1316 or 1332 or 1350 or 1351 or 2342 or 2413 or 2414

Natural Science (6-8 credit hours)

BIOL 1322, 1406, 1407, 1411, 1413, 2401, 2402, 2420

CHEM 1405, 1407, 1411, 1412

GEOL 1303, 1304

PHYS 1401, 1402, 2425, 2426

Visual/Performing Arts (3 credit hours):

ARTS 1301 or

DRAM 1310 or

MUSI 1306

Humanities (3 credit hours):

ENGL 2307, 2308, 2322, 2323

DRAM 2361, 2362

HIST 2301, 2321, 2322

HUMA 1301

SPAN 2311, 2312

American History (6 credit hours):

HIST 1301 and 1302

Government/Political Science (6 hours):

GOVT 2305 and 2306

Social and Behavioral Science (3 hours):

ECON 2301, or 2302

GEOG 1303 or

PSYC 2301, or 2314, or 2315

SOCI 1301, or 1306

DEPARTMENT OF BUSINESS

ACCOUNTING

ACCT 2401 Principles of Accounting I	Accounting procedures for proprietorships. Introduces cost accounting concepts and applications. Solid foundation of principles for both service and merchandising business entities. A required course for all business majors. Prerequisite: High school accounting, or experience as approved by the instructor. Lab required.
ACCT 2402 Principles of Accounting II	Continues the study of accounting principles. Major emphasis of study is partnerships, corporations, and introduction student to managerial accounting. A required course for all business majors. Prerequisite: ACCT 2401. Lab required.

BUSINESS

BUSI 1301 Introduction to Business	Introduction to the role of business in modern society. Includes overview of business operations, analysis of the specialized fields within the business organization, and development of the business vocabulary.
BUSI 1307 Personal Finance	Course covers topics to include personal and family accounts, budgets and budgetary control, bank accounts, charge accounts, borrowing, investing, insurance, standards of living, renting or owning a home, wills and trusts.
BUSI 2301 Business Law I	Principles of law which form the legal framework for business activity. Emphasis of study includes the legal environment and contracts.
BUSI 2302 Business Law II	Continues the study of business law. Emphasis of study includes agency, employment law, business organizations, property and consumer law. Prerequisite: BUSI 2301.

ECONOMICS

ECON 2301 Principles of Economics I	Macroeconomics; covers government deficits, taxation, inflation, international trade, monetarism, Keynesian, classical theories, and other macroeconomics topics.
ECON 2302 Principles of Economics II	Microeconomics; a social business science emphasizing the nature and scope of economics, the concepts of supply and demand, decision making, and entrepreneurship.

DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION

PHED 1110 PHED 1111 PHED 2110 PHED 2111 Women's Aerobic Activity	Aerobics activities for women.
PHED 1112 PHED 1113 PHED 2112 PHED 2113 Bowling Activity	Basic knowledge and skills of bowling activities taught at the lanes. Bowling lane use fee required.
PHED 1114 PHED 1115 PHED 2114 PHED 2115 Tennis Activity	Basic knowledge and skills of tennis taught on the court.
PHED 1116 PHED 1117 PHED 2116 PHED 2117 Men's Varsity Basketball Activity	Participation in men's varsity basketball activities by basketball athletes.
PHED 1120 PHED 1121 PHED 2120 PHED 2121 Varsity Cheerleading Activity	Participation in varsity cheerleading activities.
PHED 1122 PHED 1123	Fundamental knowledge of and participation in various physical education activities. Skills of

PHED 2122 PHED 2123 Men's General Physical Activity	organized games and body-building exercises are taught and practiced.
PHED 1124 PHED 1125 PHED 2124 PHED 2125 Women's General Physical Activity	Fundamental knowledge of and participation in various physical education activities. Skills of organized games and body-building exercises are taught and practiced.
PHED 1126 PHED 1127 PHED 2126 PHED 2127 Women's Varsity Basketball Activity	Participation in women's varsity basketball activities by women basketball athletes.
PHED 1128 PHED 1129 PHED 2128 PHED 2129 Water Aerobics	A study of and participation in basic fitness concepts and exercises, which can be accomplished in the water. Pool use fee is required.
PHED 1130 PHED 1131 PHED 2130 PHED 2131 Men's Varsity Golf Activity	Participation In men's varsity golf activities by men golf athletes. To include varsity competition and practice by NJCAA rules.
PHED 1132 PHED 1133 PHED 2132 PHED 2133 Women's Varsity Golf Activity	Participation in women's varsity golf activities by women golf athletes. To include varsity competition and practice by NJCAA rules.
PHED 1134 PHED 1135 PHED 2134 PHED 2135 Men's Varsity Tennis Activity	Participation In men's varsity tennis activities by men tennis athletes. To include varsity competition and practice by NJCAA rules.
PHED 1136 PHED 1137 PHED 2136 PHED 2137	Participation in women's varsity tennis activities by women tennis athletes. To include varsity competition and practice by NJCAA rules.

Women's Varsity Tennis Activity	
PHED 1138 PHED 1139 PHED 2138 PHED 2139 Men's Varsity Soccer Activity	Participation In men's varsity soccer activities by men's soccer athletes. To include varsity competition and practice by NJCAA rules.
PHED 1140 PHED 1141 PHED 2140 PHED 2141 Women's Varsity Soccer Activity	Participation In women's varsity soccer activities by women's soccer athletes. To include varsity competition and practice by NJCAA rules.
PHED 1301 Introduction to Physical Education	A fundamental course for students who are considering a career in teaching physical education. Course contents will include the background of physical education, concepts and fundamental teaching principles, principles of physical fitness, and the related areas of recreation as well as health education.
PHED 1304 Personal and Community Health	A fundamental course in the principles of "How to Live" for obtaining optimum personal health. Topics include nutrition, mental health, stimulants and narcotics, exercise, sleep, rest, sanitation, community service, and public health agencies.
PHED 1308 Sports Officiating	A course designed to provide basic knowledge and skills for officiating various sports, including basketball and football.
PHED 1321 Coaching Football	A study of skills and coaching techniques of football. The latest techniques of offensive and defensive football are stressed, with emphasis on the problems that will confront football coaches.
PHED 1322 Coaching Basketball	A study of skills and coaching techniques of basketball. The latest techniques of offensive and defensive basketball are stressed, with emphasis on the problems that will confront high school coaches.

DEPARTMENT OF LITERATURE AND LANGUAGES

INRW 0300 Integrated Reading and Writing	<p>This lecture course and its companion workshop combine critical reading and academic writing skills in six hours of lecture/workshop classes each week. Course focus is on an integrated reading and writing approach engaging students in a process that develops and refines critical thinking skills for interpretation and expression of reading and writing.</p> <p>Non-credit. Requires concurrent enrollment in INRW 0301.</p>
INRW 0301 Integrated Reading and Writing Workshop	<p>This workshop is an integral part of the integrated reading and writing approach to the acquisition of critical reading and academic writing skills necessary for collegiate success.</p> <p>Non-credit. Requires concurrent enrollment in INRW 0300.</p>
READ 0100 Reading Lab	<p>This course is designed to help the student develop strategies for effective reading by emphasizing the acquisition of vocabulary and development of literal and inferential comprehension skills.</p> <p>Non-credit. Student must also enroll in READ 0300.</p>
READ 0300 Developmental Reading	<p>Designed to improve reading skills necessary for college-level academic work.</p> <p>Non-credit. Student must also enroll in READ 0100.</p>
WRIT 0100 Writing Lab	<p>Designed to develop fundamental writing skills through a practical approach, the writing lab presents instruction in a simple, step-by-step method. Instruction moves sequentially from sentence to paragraph to essay with varied exercises as the student progresses through academic writing assignments. The course coordinates with WRIT 0300 in providing hands-on practice in the writing processes of developing</p>

	<p>ideas, organizing, drafting, and editing.</p> <p>Non-credit. Concurrent enrollment in WRIT 0300 required.</p>
WRIT 0300 Developmental Writing	<p>Designed to improve writing skills necessary for college-level academic work.</p> <p>Non-credit. Concurrent enrollment in WRIT 0100 required.</p>
COMM 1131 COMM 1132 COMM 2131 COMM 2132 College Publications Lab: Yearbook	<p>A course designed for students Interested in desktop publishing, writing, and photography. Students gain practical publishing experience while producing the Guiding Light, the yearbook of Jacksonville College. Course meets 3 hours per week.</p> <p>Laboratory fee of \$35 applies.</p>
ENGL 1301 Composition and Rhetoric I	<p>This course is designed to develop the student's ability to think critically and express thoughts in correct, clear language. Regular writing assignments that illustrate the various principles studied are required, leading to the documented research paper that requires individual conference and extensive library work.</p> <p>Prerequisite: READ 0300, 0100 or WRIT 0300, 0100, or INRW 0300/0301, or acceptable placement scores/exemptions.</p> <p>Grade of "C" or higher required for graduation.</p>
ENGL 1302 Composition and Rhetoric II	<p>This course is a continuation of ENGL 1301 with further emphasis on critical and analytical thinking through evaluations of various types of literature. A documented research paper that requires individual conferences and extensive library work is required.</p> <p>Prerequisite: Grade of "C" or better in ENGL 1301.</p> <p>Grade of "C" or higher required for graduation.</p>
ENGL 2307 Creative Writing I	<p>An elective writing course that focuses on developing higher level thinking and writing skills through imagination by using examples from classic and modern short stories, poems, fairy</p>

	<p>tales, fiction, nonfiction, and novels. Students learn to express thoughts, feelings, and emotions through participation in activities designed to incorporate both traditional and modern techniques integrating technology and writing in the new media using digital images.</p> <p>Prerequisite: ENGL 1301.</p>
ENGL 2308 Creative Writing II	<p>Is designed to provide an advanced experience in the techniques of imaginative writing and strengthen critical thinking skills through experimentation with new devices, forms, and styles of writing. Students develop critical reading, comprehension, and assessment skills which enhance their abilities to discuss and to write. In addition, students learn technology skills for writing in the new media. The course is a continuation of ENGL 2307 with an emphasis in literary writing with any or a combination of the following: fiction, non-fiction, poetry, prose, or drama.</p> <p>Prerequisite: ENGL 1301.</p>
SPAN 1411 Beginners Spanish I	<p>This course is designed for the beginning Spanish student and consists of grammar, pronunciation, composition, oral practice, and reading.</p> <p>Laboratory included.</p>
SPAN 1412 Beginners Spanish II	<p>This course is designed for the beginning Spanish student and consists of grammar, pronunciation, composition, oral practice, and reading.</p> <p>Laboratory included.</p>
SPAN 2311 Intermediate Spanish I	<p>Continued development of oral expression and listening comprehension with increased emphasis on reading and writing skills.</p> <p>Prerequisites: SPAN 1412 or successful completion of two years of high school Spanish.</p>
SPAN 2312 Intermediate Spanish II	<p>Grammar review and expansion, cultural readings, and continuing study of conversational and compositional skills.</p> <p>Prerequisite: SPAN 2311</p>

SPCH 1311 Introduction to Speech Communication	A study of basic human communication principles, both verbal and non-verbal, in the contexts of interpersonal, group and public settings. Practice in research, construction and delivery of speeches is included.
SPCH 1315 Public Speaking	Instruction in the planning, organization and delivery of various types of speeches including informative, persuasive and group presentations. This course focuses on the role of research, evidence, audience analysis, ethical issues and persuasive techniques in public speaking. Study of model speeches and evaluations of professional and student speeches is included.
SPCH 1318 Interpersonal Communication	A study of the human communication process within relationships with an emphasis on development of interpersonal relationship skills. This course includes theory and practice in managing interpersonal communication dilemmas and oral presentations on interpersonal relationship topics.
ENGL 2322 Survey of English Literature I	<p>ENGL 2322 is a comprehensive survey of English literature from the Anglo- Saxon Age through the Restoration Age. Emphasis is given to the growth and development of literature with consideration of the historical background. This course requires a documented term paper as well as extensive reading and library work.</p> <p>Prerequisite: ENGL 1301 and ENGL 1302 with a grade of "C" or better in both.</p>
ENGL 2323 Survey of English Literature II	<p>ENGL 2323 focuses on masterworks in English literature from the Romantic Age to the present. This course requires a documented term paper as well as extensive reading and library work.</p> <p>Prerequisite: ENGL 1301 and ENGL 1302 with a grade of "C" or better in both.</p>

DEPARTMENT OF MATHEMATICS

MATH 0406 Elementary Developmental Algebra	<p>A non-credit course that reviews beginning arithmetic and algebraic concepts. Includes operations on integers, rational and real numbers; simplifying algebraic expressions; working with absolute values, radicals, exponents, and the concepts of ratio and proportion; solving and graphing linear equations and inequalities, and systems of equations; operations with polynomials and factoring. This class is designed for those students with little or no high school algebra. Includes math lab; computer-based, hands-on practice to develop skills for problem solving in algebra.</p>
MATH 0408 Intermediate Developmental Algebra	<p>A non-credit course that offers a brief review of topics from Elementary Developmental Algebra, then extends the concepts of absolute values, radicals, exponents, solving and graphing linear equations and inequalities, and systems of equations and inequalities; operations with polynomials, special products, and factoring. This course provides a foundation for continued work with rational expressions and equations, quadratic equations and inequalities, and complex numbers. Includes math lab; computer-based, hands-on practice to develop skills for problem solving in algebra.</p> <p>Prerequisite: "C" or better in MATH 0406 or acceptable placement score.</p>
MATH 1314 College Algebra	<p>A brief review of real numbers, exponents, radicals, expressions, products and factoring, complex numbers, and linear equations. A study of quadratics; polynomial, rational, logarithmic, and exponential functions; systems of equations; progressions; sequences and series; and matrices and determinants.</p> <p>Prerequisite: "C" or higher in MATH 0408 or acceptable placement score/exemption.</p>
MATH 1316	<p>A study of trigonometric functions of angles using</p>

Plane Trigonometry	degree and radian measure; graphs of trigonometric functions, inverse functions; identities; solutions of trigonometric equations; applications of trigonometric functions. Prerequisite: MATH 0408 or acceptable placement score/exemption.
MATH 1350 Fundamentals of Mathematics I	Concepts of sets, functions, numeration systems, number theory, and properties of the natural numbers, integers, rational, and real number systems with an emphasis on problem solving and critical thinking. Prerequisite: MATH 1314.
MATH 1351 Fundamentals of Mathematics II	Concepts of geometry, probability, and statistics, as well as applications of the algebraic properties of real numbers to concepts of measurement with an emphasis on problem solving and critical thinking. Prerequisite: MATH 1350, MATH 1314 or the equivalent.
MATH 2342 Statistics	A study of elementary statistics designed to meet the needs of business, education and social and behavioral science students. Topics include presentation and Interpretation of data, probability, sampling, correlation and regression, analysis of variance, and the use of statistical software. Prerequisite: "C" or higher in MATH 0408 or acceptable placement score/exemption.
MATH 2343 Statistics II	A study of elementary statistics designed to meet the needs of business, education and social and behavioral science students. Topics include presentation and interpretation of data, probability, sampling, correlation and regression analysis of variance, and the use of statistical software. Prerequisite: MATH 2342.
MATH 2413 Calculus I	A study of functions and inverse functions, progressing to limits, continuity and the derivative. Trigonometric, logarithmic and exponential functions and their derivatives as well as applications of the derivative will be discussed. The definite and Indefinite integral will be introduced and topics in

	analytical geometry are included. Prerequisite: Acceptable placement score/exemption. MATH 1314 and MATH 1316 are recommended.
MATH 2414 Calculus II	A thorough investigation of integration, with emphasis on techniques of integration and application of integration, including area, volume, centroids, work, arc length and fluid pressure. Included are hyperbolic functions, conic sections, polar coordinates, parametric equations, sequences and series. Prerequisite: MATH 2413.

DEPARTMENT OF FINE ARTS

The Department of Fine Arts offers instruction in music, art, and drama as well as performing organizations to students who major or minor in music or theater and for those majoring in other fields. At Jacksonville College the student may (1) prepare to enter a senior institution in the field of music, (2) prepare to enter a senior institution in the field of theater, (3) study music, theater or art as a cultural enhancement.

The music program is divided into three areas: (1) music courses, (2) applied music, and (3) performing ensembles. Students may earn credit in any of these areas, and music majors must earn credit from all three. Applied music is offered in piano and voice. The credit received is determined by the number of lessons and hours of practice each week. One thirty-minute lesson and six hours practice per week will merit one semester hour, and two thirty- minute lessons and twelve hours practice will merit two semester hours credit. Each student in applied music must participate in recitals and chapel services on campus and perform for examination at the close of each semester. Practice rooms are available for students to use and may be scheduled by the instructor. Applied music students are required to attend all recitals.

Music scholarships are available to qualified students. An application and audition are required before choir and/or vocal ensemble awards may be granted. All music majors and students with music awards are required to enroll for choir, vocal ensembles, or

wind ensemble each semester. Any student, upon audition and approval of the director, may enroll in choir regardless of major. All students should consult a catalog of the senior college of their choice to assist them in fulfilling music requirements while at Jacksonville College.

The theater program is divided into three areas: (1) drama courses,

(2) acting, and (3) technical theater. Students may earn credit in any of these areas, and theater majors and those with theater awards must earn credit from all three.

Theater scholarships are available to qualified students. An application and audition are required before awards may be granted. All theater majors and minors with awards are required to enroll in at least one theater class each semester and be involved in all productions of the theater program. Any student, upon audition and/or approval of the director, may be involved in the performance and technical aspects of productions, regardless of major. An application and audition must be presented to the department staff before scholarships may be granted. All students should consult a catalog of the senior college of their choice to assist them in fulfilling theater requirements while at Jacksonville College.

ART

ARTS 1301 Art Appreciation	Survey of the visual arts in western and nonwestern cultures with emphasis on understanding creative history through various categories, media, principles of art, content, and cultural context.
ARTS 1313 Introduction to Art	An introduction and study of the essential elements of creative art theory, principles, content, materials, and techniques.
ARTS 2316 Painting I	Basic course for those wishing to develop skills in painting. Through a series of projects beginning with a simple thumbnail and enlargement, students will consider composition, the ordering of space, the illusion of depth, and the interaction of color through value balance and color mixing. Projects include acrylic paintings, pastel paintings, murals, and refined drawings.

ARTS 2317 Painting II	Basic course for those wishing to develop skills in painting. Through a series of projects beginning with a simple thumbnail and enlargement, students will consider composition, the ordering of space, the illusion of depth, and the interaction of color through value balance and color mixing. Projects Include acrylic paintings, pastel paintings, murals, and refined drawings.
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DRAMA

DRAM 1120 DRAM 1121 DRAM 2120 DRAM 2121 Theater Performance	Emphasis on techniques and procedures in mounting productions. In this theater course, all phases of theater through actual participation culminating in a production will be covered. Required for all theater majors and all students receiving theater scholarships.
DRAM 1310 Theater Appreciation	An introduction to theater arts including an overview of playwriting, dramatic criticism, dramatic structure, performance, and techniques of theater.
DRAM 1320 Theater Practicum I	Emphasizes techniques and procedures in mounting productions. Students will become acquainted with all areas of production including acting, costuming, set design and construction, make-up, lighting, sound design, direction and stage management. Participation in this class will culminate in an actual production. Prerequisite: DRAM 1310
DRAM 1321 Theater Practicum II	Emphasizes techniques and procedures in mounting productions. Students will become acquainted with all areas of production including acting, costuming, set design and construction, make-up, lighting, sound design, direction and stage management. Participation in this class will culminate in an actual production. Prerequisite: DRAM 1310
DRAM 1351 Acting I	Covers theory and practice of acting with students gaining practical experience in development of vocal techniques and physical techniques. Prerequisite: DRAM 1310

DRAM 1352 Acting II	A continuation in the theory and practice of acting and practical experience in problems of creating characterization with emphasis on developing vocal and physical skills. Prerequisite: DRAM 1351
DRAM 2361 Theater History I	A survey of the history of theater from its beginnings into the 18th century. Greek, Roman and European drama in the Middle Ages and Renaissance will be covered as well as theater in Shakespearian England, early Spain, and France.
DRAM 2362 Theater History II	A survey of the history of theater from 1700 through contemporary times. Developments in English, Italian, French, Eastern European, American, Asian, and African theater into the modern era will be covered.

MUSIC

MUSI 1181 Piano Skills I	Designed for the student who has limited or no previous piano/keyboard experience. Emphasis is placed on basic techniques of piano playing, music reading, harmonization, and sight-reading, using a variety of repertoire. Advancement from one level of piano skills to the next requires successful completion of the previous level with a grade of "C" or better.
MUSI 1182 Piano Skills II	Designed for the student who has limited or no previous piano/keyboard experience. Emphasis is placed on basic techniques of piano playing, music reading, harmonization, and sight-reading, using a variety of repertoire. Advancement from one level of piano skills to the next requires successful completion of the previous level with a grade of "C" or better.
MUSI 2181 Piano Skills III	Emphasizes advanced harmonization, accompaniment, sight-reading, score reading, improvisation, and technical skills. Advancement from one level of piano skills to the next requires successful completion of the previous level with a grade of "C" or better.

MUSI 2182 Piano Skills IV	Emphasizes advanced harmonization, accompaniment, sight-reading, score reading, improvisation, and technical skills. Advancement from one level of piano skills to the next requires successful completion of the previous level with a grade of "C" or better.
MUSI 1270 Church Music	This course is designed for church music directors and includes a study of hymns, tempos, worship styles, selection of music, seasons of music, children's graded choir program, choral conducting, and possible internship. May not transfer to some colleges.
MUSI 1301 Fundamentals of Music	A study of the elements of music notation, construction of major and minor scales, rhythmical and melodic notion and simple dictation.
MUSI 1306 Music Appreciation	This course provides a basic survey of Western art music from the Gregorian chant to the contemporary age. Emphasis is placed on the elements of music, terminology, forms, styles, and the lives and works of prominent composers within a historical context.
MUSI 1311 Music Theory and Ear Training I	Skills in reading and writing basic music notation are developed. Four-part harmony, non-harmonic tones, seventh chords and modulation are studied and correlated with ear training, keyboard harmony and sight-singing. Concurrent enrollment in MUSI 1116 is required. Prerequisite for MUSI 1312: MUSI 1311 with a grade of "C" or better.
MUSI 1312 Music Theory and Ear Training II	Skills in reading and writing basic music notation are developed. Four-part harmony, non-harmonic tones, seventh chords and modulation are studied and correlated with ear training, keyboard harmony and sight-singing. Concurrent enrollment in MUSI 1117 is required. Prerequisite for MUSI 1312: MUSI 1311 with a grade of "C" or better.
MUSI 1116 Music Theory	MUSI 1116 is the required laboratory for MUSI 1311

and Ear Training I Laboratory	
MUSI 1117 Music Theory and Ear Training II Laboratory	MUSI 1117 is the required laboratory for MUSI 1312.
MUSI 2311 Advanced Music Theory and Ear Training I	Part-writing and score analysis are emphasized in studying modulation, altered tones and instrumental writing. Also includes contemporary harmony. Areas of study are correlated with ear training, keyboard harmony and sight- singing. Concurrent enrollment in MUSI 2116 is required. Prerequisite for MUSI 2311: MUSI 1312 with a grade of "C" or better.
MUSI 2312 Advanced Music Theory and Ear Training II	Part-writing and score analysis are emphasized in studying modulation, altered tones and instrumental writing. Also includes contemporary harmony. Areas of study are correlated with ear training, keyboard harmony and sight- singing. Concurrent enrollment in MUSI 2117 is required. Prerequisite for MUSI 2312: MUSI 2311 with a grade of "C" or better.
MUSI 2116 Advanced Music Theory Ear Training I Laboratory	MUSI 2116 is the required laboratory for MUSI 2311.
MUSI 2117 Advanced Music Theory Ear Training II Laboratory	MUSI 2117 is the required laboratory for MUSI 2312.

APPLIED MUSIC

MUAP 1169 MUAP 1170 MUAP 2169 MUAP 2170 MUAP 1269 MUAP 1270 MUAP 2269 MUAP 2270 Piano	Applied Music: Piano
MUAP 1181 MUAP 1182 MUAP 2181	Applied Music: Voice

MUAP 2182 MUAP 1281 MUAP 1282 MUAP 2281 MUAP 2282 Voice	
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Other applied music courses are available for various instruments.

MUSICAL ENSEMBLES

MUEN 1141 MUEN 1142 MUEN 2141 MUEN 2142 Choir I, II, III, IV	The choir makes many public appearances, conducts an extensive tour each semester, and serves the college as an excellent recruitment group. Students are admitted into this organization on the basis of musical ability. May be repeated for credit.
MUEN 1124 MUEN 1125 MUEN 2124 MUEN 2125 Wind Ensemble I, II, III, IV	The wind ensemble consists of band instrumentalists who have qualified by auditions. This organization accompanies the choir and vocal ensembles, as well as performing separately. May be repeated for credit.
MUEN 1126 MUEN 1127 MUEN 2126 MUEN 2127 Jaguar Band I, II, III, IV	This instrumental ensemble plays for basketball games, pep rallies, and other events. It is open to all students with experience or proficiency with band instruments. Audition is required. May be repeated for credit.
MUEN 1154 MUEN 1155 MUEN 2154 MUEN 2155 Vocal Ensemble I, II, III, IV	Vocal ensembles are selected from strict auditions. Concerts are given as well as performances with the choir. The select vocal ensembles consist of Quartet, Trio and the Jacksonville College Singers. May be repeated for credit.

DEPARTMENT OF RELIGION

RELI 1301 Survey of the Old Testament	An introductory survey of the literature and message of the Old Testament that includes the Pentateuch, the Historical Books, the Poetical Books, and the Prophets.
RELI 1302 Survey of the New Testament	An introductory survey of the literature and message of the New Testament that includes the Gospels, the Acts, the Pauline letters, the General Letters, and the Apocalypse.

RELI 1311 Fundamentals of Preaching	An introductory survey of the art and craft of preparation, planning, and delivery of sermons and speaking in the church environment for general and special occasions.
RELI 1312 Leadership Ministry	An introductory survey of the leadership process in the environment of Christian church ministry.
RELI 2301 Life of Christ	A survey of the essential elements of the life of Christ with emphasis placed upon His teachings and relevance to contemporary society. Prerequisite: RELI 1302.
RELI 2302 Life of Paul	A survey of the life of Paul and his writings with emphasis placed upon the contemporary applications to personal Christian life choices and global issues. Prerequisite: RELI 1302.
RELI 2322 Minor Prophets	A survey of the Minor Prophets and their spiritual application for today's society. Prerequisite: RELI 1301.

DEPARTMENT OF SCIENCE

BIOLOGY

BIOL 1406 Introductory Biology I	An introduction to principles of biology for science majors. Topics include the chemical basis of life, cell biology, and heredity. Laboratory (three hours per week) is correlated with lecture subject matter. Laboratory use fee required.
BIOL 1407 Introductory Biology II	Continues an introduction to principles of biology for science majors. Plants and animals will be studied with emphasis on structure, function, diversity, classification, and ecology. Laboratory (three hours per week) required. Laboratory use fee required.
BIOL 1411 Botany	A study of the principles of plant life. Representatives of the major plant divisions will be studied in the laboratory (three hours per week) with emphasis on seed plant structures and their functions. Laboratory use fee required.
BIOL 1413	A study of the principles of animal life. Laboratory

Zoology	(three hours per week) includes studies of representative examples of the animal phyla. Laboratory use fee required.
BIOL 1322 Nutrition	This course is designed primarily for students majoring in nursing, home economics, and biology. Emphasis will be placed upon the metabolism, absorption, distribution, and excretion of substrates, including vitamins and minerals. The course will also promote health and disease prevention through nutrition and will investigate selected disorders of the various body systems.
BIOL 2401 Human Anatomy and Physiology I	A study of the structures and functions of the organ systems of the human body. Laboratory (three hours per week) includes dissections of animal specimens for comparison. Laboratory use fee required.
BIOL 2402 Human Anatomy and Physiology II	A continuation of BIOL 2401. Laboratory (three hours per week). Laboratory use fee required. Prerequisite: BIOL 2401 or approval of instructor.
BIOL 2420 Microbiology	Characteristics and activities of microorganisms and their relation to health and disease. Laboratory (three hours per week). Laboratory use fee required.

GEOLOGY

GEOL 1303 Physical Geology	Introduction to the materials, processes, and structure of the earth. Topics include continental drift, earthquakes, glaciation, mineral resources, mountain building, oceans, volcanoes, weathering, and erosion.
GEOL 1304 Historical Geology	Introduction to the history of the earth and its past inhabitants. Provides a broad overview of fossil records as evidence of the various kinds of plants and animals that have existed on earth.

CHEMISTRY

CHEM 1405 Applied Chemistry I	The basic concepts of chemistry are introduced with minimal use of mathematics. Laboratory (three hours per week) experiments are correlated with lecture discussions. For non-science majors. Laboratory use fee required.
CHEM 1407	A continuation of CHEM 1405 with emphasis on the

Applied Chemistry II	applications of chemistry in our contemporary world. For non-science majors. Laboratory (three hours per week) required. Laboratory use fee required.
CHEM 1411 General Chemistry I	Intended for students majoring in the sciences, engineering or in pre-professional programs. The fundamental theories, laws and descriptive aspects of chemistry are developed. Problem solving is stressed. Laboratory (three hours per week) experiments are correlated with lecture discussion. Laboratory use fee required.
CHEM 1412 General Chemistry II	A continuation of CHEM 1411 with emphasis on solutions, kinetics, radioactivity, and chemical equilibrium. Laboratory (three hours per week). Laboratory use fee required. Prerequisite: CHEM 1411 or approval of instructor.

COMPUTER SCIENCE

COSC 1300 Computer Literacy	An introductory course covering the application and terminology of computers. Topics include history, social impact, system hardware, applications to private, office and educational use, logic structure and program development. The student will also have an introduction to hands-on use.
COSC 1301 Microcomputer Applications	Introduction to the use of microcomputers as a data processing and problem solving tool. Fundamental concepts, theory, and development of solutions for business oriented problems will be presented using spreadsheet and database packages. Opportunities to develop original program solutions will also be incorporated.
COSC 1315 Introduction to Computer Programming	An introductory course designed to develop abilities in programming for business and scientific applications. Topics include program definition, flow charting, documentation techniques, and development of basic programming concepts.
COSC 2315 Business and Scientific Programming	An advanced course in programming methods. Topics include file structures, data base structures and sub-structures. Prerequisite: COSC 1315.

MEDICAL TERMINOLOGY

MEDT 1370 Medical Terminology I	A two semester study of the origin and structure of basic medical terminology, stressing the understanding of prefixes, suffixes, roots, abbreviations of common medical terminology, and the utilization of these basic components in a variety of biomedical applications. MEDT 1370 provides an overview of general terminology and then covers individual systems of the human body (i.e. respiratory, circulatory, endocrine, etc.).
MEDT 1371 Medical Terminology II	A two semester study of the origin and structure of basic medical terminology, stressing the understanding of prefixes, suffixes, roots, abbreviations of common medical terminology, and the utilization of these basic components in a variety of biomedical applications. MEDT 1371 is a continuation of MEDT 1370 and includes the cardiovascular, digestive, urinary, and reproductive systems. Students will be expected to demonstrate proficiency in spelling, pronunciation, and definitions of common medical terms in each of the systems.

PHYSICS

PHYS 1401 College Physics I	Provides the fundamentals of classical mechanics, heat, and sound. Primarily for architecture, education, pre-medical, pre-dental, and pre- veterinary students. Laboratory (three hours per week) experiments are correlated with lecture discussion. Laboratory use fee required. Prerequisite: A solid mathematical and scientific foundation.
PHYS 1402 College Physics II	A continuation of PHYS 1401 that provides the fundamentals of classical electricity and light with an introduction to contemporary physics. Laboratory (three hours per week) experiments are correlated with lecture discussion. Laboratory use fee required. Prerequisite: PHYS 1401.
PHYS 2425 University Physics I	A course in mechanics for students in science and pre- engineering. Laboratory (three hours per week) experiments are correlated with lecture discussion.

	<p>Laboratory use fee required.</p> <p>Prerequisite: A solid mathematical and scientific foundation.</p>
PHYS 2426 University Physics II	<p>A course in electricity, magnetism, and introduction to optics for students in science and pre-engineering. Laboratory (three hours per week) experiments are correlated with lecture discussion. Laboratory use fee required.</p> <p>Prerequisite: PHYS 2425.</p>

DEPARTMENT OF SOCIAL SCIENCE

GEOGRAPHY

GEOG 1303 World Geography	<p>A study of the major cultural divisions and climatic regions of the earth. Physical environments and human activities are related with emphasis on selected regions and countries.</p>
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GOVERNMENT

GOVT 2305 American Government	<p>A survey of the American constitutional governmental system including its structure, origins, development, and present-day issues. Emphasis is on the rights, privileges, and obligations of citizenship; political parties and ideologies; bureaucracies; and, the impact of public opinion, pressure groups and the mass media on public policy.</p>
GOVT 2306 State and Local Government	<p>A survey of the nature, organization and principles of state and local governments within the United States with particular attention to Texas government structure. Emphasis is on the powers of state government, regulatory policies and agencies, voting characteristics, elections, political parties and issues of state and local importance. This class satisfies requirements for Texas State Teacher Certification.</p>

HISTORY

HIST 1301 History of America I	<p>A survey of American history from discovery to the present. HIST 1301 concerns developments through Reconstruction; Emphasis is given to the various political, cultural, economic, and social movements that have combined to produce the American</p>
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	heritage.
HIST 1302 History of America II	A survey of American history from discovery to the present. HIST 1302 is devoted to the period from Reconstruction to the present. Emphasis is given to the various political, cultural, economic, and social movements that have combined to produce the American heritage.
HIST 2301 Texas History	A survey of the history of Texas from the Spanish period to the present, including Anglo-American settlement, the revolution, the republic, and later development.
HIST 2321 History of World Civilization I	A survey of world civilization from ancient times to the present. HIST 2321 is concerned with developments from ancient times to the seventeenth century. Attention is given to social, political and cultural developments as well as economic trends.
HIST 2322 History of World Civilization II	A survey of world civilization from ancient times to the present. HIST 2322 concerns world history from the seventeenth century to the present. Attention is given to social, political and cultural developments as well as economic trends. Prerequisite for HIST 2322: HIST 2321 or permission of instructor.

HUMANITIES

HUMA 1301 Introduction to the Humanities	An interdisciplinary, multi-perspective assessment of cultural, political, philosophical, and aesthetic factors critical to the formulation of values and the historical development of the individual and of society.
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PSYCHOLOGY

PSYC 2301 Introduction to Psychology	A general introduction to the science of behavior, surveying the broad field of psychology, methods of investigating, and theories of the three major schools of psychology.
PSYC 2314 Human Growth and Development	The study of the interaction of biological and environmental influences in the growth of the person from conception to maturity. Developmental theories of Freud, Erikson, and Piaget are integrated into each stage of development.

PSYC 2315 Psychology of Personal Adjustment	An introduction to the dynamics of lifespan adjustment and the means that an individual employs to maintain equilibrium. Prerequisite: PSYC 2301 or permission of instructor.
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SOCIOLOGY

SOCI 1301 Introduction to Sociology	This course deals with human nature and human behavior in group life; culture and personal traits; organization, disorganization, and reorganization of society and the social processes involved; the influence of society and the culture upon individuals and groups; basic principles of leadership for the group leader.
SOCI 1306 Social Problems	Analysis and study of contemporary social problems, their likely causes, how they affect us, and what can be done about them.

STUDENT SUCCESS

STSU 1100 Student Success	Development of the knowledge and tools to become successful, not only in the academic area but also in life as a whole.
STSU 2100 Capstone	This course is designed to provide the student with an opportunity to reflect upon the desired learning outcomes of the Jacksonville College experience. A portfolio assessment of this experience will be produced as a result of the course. Prerequisite: 45 hours of course credit or permission of instructor.

HISPANIC STUDIES CURRICULUM

The Hispanic Studies Curriculum is offered in an agreement with the Southern Baptists of Texas Convention. The curriculum is taught in Spanish and is designed for the leadership of Hispanic churches. Descriptions are available in Spanish from the Office of Academic Dean.

RELI 1370 How to Understand the Bible	An introduction to the doctrinal, historical, and literary nature of the Bible and other general questions involved in reading the Bible with understanding. The course also deals with the
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	authority, purpose, and message of biblical interpretation.
RELI 1372 New Testament Survey I	A survey of the historical and cultural background of the New Testament, along with the life, ministry, and teachings of Jesus. The course also covers the process by which the gospels were written and explores the similarities among the synoptic gospels and the uniqueness of the Gospel of John. Also covered are the authorship, purpose, and content of the book of Acts.
RELI 1373 New Testament Survey II	A survey of all the epistles of the New Testament, from Romans through Revelation. Included are the general epistles of the apostle Paul, his pastoral epistles, and the general epistles.
RELI 1374 Old Testament Survey I	A survey of (1) the historical and cultural background of the Old Testament, (2) the books of the Pentateuch (Genesis through Deuteronomy), and (3) the books known as the Former Prophets (Joshua, Judges 1 and 2, Samuel, and 1 and 2 Kings).
RELI 1375 Old Testament Survey II	A survey of all the prophetic books of the Old Testament (Isaiah through Malachi) as well as miscellaneous books known as the Writings (Psalms, Job, Proverbs, Ruth, Song of Songs, Ecclesiastes, Lamentations, Esther, Daniel, Ezra, Nehemiah, and 1 and 2 Chronicles).
RELI 1376 Christian Doctrine	A survey of Christian doctrines, with emphasis upon revelation, the nature and work of God, Jesus Christ, humankind and sin, the Holy Spirit, salvation, and last things or eschatology.
RELI 1377 Pastoral Ministry	A study of the life and work of the pastor from an historical and biblical perspective.
RELI 1378 Church History	A study of the history of Christianity from New Testament times until the modern era. The course focuses on the great movements and heresies in Christian history as well as other factors which have influenced Christianity.

COURSE LIST

ACCT 2401 Principles of Accounting I	Accounting procedures for proprietorships. Introduces cost accounting concepts and applications. Solid foundation of principles for both service and merchandising business entities. A required course for all business majors. Prerequisite: High school accounting, or experience as approved by the instructor. Lab required.
ACCT 2402 Principles of Accounting II	Continues the study of accounting principles. Major emphasis of study is partnerships, corporations, and introduction student to managerial accounting. A required course for all business majors. Prerequisite: ACCT 2401. Lab required.
ARTS 1301 Art Appreciation	Survey of the visual arts in western and nonwestern cultures with emphasis on understanding creative history through various categories, media, principles of art, content, and cultural context.
ARTS 1313 Introduction to Art	An introduction and study of the essential elements of creative art theory, principles, content, materials, and techniques.
ARTS 2316 Painting I	Basic course for those wishing to develop skills in painting. Through a series of projects beginning with a simple thumbnail and enlargement, students will consider composition, the ordering of space, the illusion of depth, and the interaction of color through value balance and color mixing. Projects Include acrylic paintings, pastel paintings, murals, and refined drawings.
ARTS 2317 Painting II	Basic course for those wishing to develop skills in painting. Through a series of projects beginning with a simple thumbnail and enlargement, students will consider composition, the ordering of space, the illusion of depth, and the interaction of color through value balance and color mixing. Projects Include acrylic paintings, pastel paintings, murals, and refined drawings.
BIOL 1322 Nutrition	This course is designed primarily for students majoring in nursing, home economics, and biology. Emphasis will be placed upon the metabolism, absorption, distribution, and

	excretion of substrates, including vitamins and minerals. The course will also promote health and disease prevention through nutrition and will investigate selected disorders of the various body systems.
BIOL 1406 Introductory Biology I	An introduction to principles of biology for science majors. Topics include the chemical basis of life, cell biology, and heredity. Laboratory (three hours per week) is correlated with lecture subject matter. Laboratory use fee required.
BIOL 1407 Introductory Biology II	Continues an introduction to principles of biology for science majors. Plants and animals will be studied with emphasis on structure, function, diversity, classification, and ecology. Laboratory (three hours per week) required. Laboratory use fee required.
BIOL 1411 Botany	A study of the principles of plant life. Representatives of the major plant divisions will be studied in the laboratory (three hours per week) with emphasis on seed plant structures and their functions. Laboratory use fee required.
BIOL 1413 Zoology	A study of the principles of animal life. Laboratory (three hours per week) includes studies of representative examples of the animal phyla. Laboratory use fee required.
BIOL 2401 Human Anatomy and Physiology I	A study of the structures and functions of the organ systems of the human body. Laboratory (three hours per week) includes dissections of animal specimens for comparison. Laboratory use fee required.
BIOL 2402 Human Anatomy and Physiology II	A continuation of BIOL 2401. Laboratory (three hours per week). Laboratory use fee required. Prerequisite: BIOL 2401 or approval of instructor.
BIOL 2420 Microbiology	Characteristics and activities of microorganisms and their relation to health and disease. Laboratory (three hours per week). Laboratory use fee required.
BUSI 1301 Introduction to Business	Introduction to the role of business in modern society. Includes overview of business operations, analysis of the specialized fields within the business organization, and development of the business vocabulary.
BUSI 1307 Personal Finance	Course covers topics to include personal and family

	accounts, budgets and budgetary control, bank accounts, charge accounts, borrowing, investing, insurance, standards of living, renting or owning a home, wills and trusts.
BUSI 2301 Business Law I	Principles of law which form the legal framework for business activity. Emphasis of study includes the legal environment and contracts.
BUSI 2302 Business Law II	Continues the study of business law. Emphasis of study includes agency, employment law, business organizations, property and consumer law. Prerequisite: BUSI 2301.
CHEM 1405 Applied Chemistry I	The basic concepts of chemistry are introduced with minimal use of mathematics. Laboratory (three hours per week) experiments are correlated with lecture discussions. For non-science majors. Laboratory use fee required.
CHEM 1407 Applied Chemistry II	A continuation of CHEM 1405 with emphasis on the applications of chemistry in our contemporary world. For non-science majors. Laboratory (three hours per week) required. Laboratory use fee required.
CHEM 1411 General Chemistry I	Intended for students majoring in the sciences, engineering or in pre-professional programs. The fundamental theories, laws and descriptive aspects of chemistry are developed. Problem solving is stressed. Laboratory (three hours per week) experiments are correlated with lecture discussion. Laboratory use fee required.
CHEM 1412 General Chemistry II	A continuation of CHEM 1411 with emphasis on solutions, kinetics, radioactivity, and chemical equilibrium. Laboratory (three hours per week). Laboratory use fee required. Prerequisite: CHEM 1411 or approval of instructor.
COMM 1131 COMM 1132 COMM 2131 COMM 2132 College Publications Lab: Yearbook	A course designed for students Interested in desktop publishing, writing, and photography. Students gain practical publishing experience while producing the Guiding Light, the yearbook of Jacksonville College. Course meets 3 hours per week.

	Laboratory fee of \$35 applies.
COSC 1300 Computer Literacy	An introductory course covering the application and terminology of computers. Topics include history, social impact, system hardware, applications to private, office and educational use, logic structure and program development. The student will also have an introduction to hands-on use.
COSC 1301 Microcomputer Applications	Introduction to the use of microcomputers as a data processing and problem solving tool. Fundamental concepts, theory, and development of solutions for business oriented problems will be presented using spreadsheet and database packages. Opportunities to develop original program solutions will also be incorporated.
COSC 1315 Introduction to Computer Programming	An introductory course designed to develop abilities in programming for business and scientific applications. Topics include program definition, flow charting, documentation techniques, and development of basic programming concepts.
COSC 2315 Business and Scientific Programming	An advanced course in programming methods. Topics include file structures, data base structures and sub-structures. Prerequisite: COSC 1315.
DRAM 1120 DRAM 1121 DRAM 2120 DRAM 2121 Theater Performance	Emphasis on techniques and procedures in mounting productions. In this theater course, all phases of theater through actual participation culminating in a production will be covered. Required for all theater majors and all students receiving theater scholarships.
DRAM 1310 Theater Appreciation	An introduction to theater arts including an overview of playwriting, dramatic criticism, dramatic structure, performance, and techniques of theater.
DRAM 1320 Theater Practicum I	Emphasizes techniques and procedures in mounting productions. Students will become acquainted with all areas of production including acting, costuming, set design and construction, make-up, lighting, sound design, direction and stage management. Participation in this class will culminate in an actual production.

	Prerequisite: DRAM 1310
DRAM 1321 Theater Practicum II	Emphasizes techniques and procedures in mounting productions. Students will become acquainted with all areas of production including acting, costuming, set design and construction, make-up, lighting, sound design, direction and stage management. Participation in this class will culminate in an actual production. Prerequisite: DRAM 1310
DRAM 1351 Acting I	Covers theory and practice of acting with students gaining practical experience in development of vocal techniques and physical techniques. Prerequisite: DRAM 1310
DRAM 1352 Acting II	A continuation in the theory and practice of acting and practical experience in problems of creating characterization with emphasis on developing vocal and physical skills. Prerequisite: DRAM 1351
DRAM 2361 Theater History I	A survey of the history of theater from its beginnings into the 18th century. Greek, Roman and European drama in the Middle Ages and Renaissance will be covered as well as theater in Shakespearian England, early Spain, and France.
DRAM 2362 Theater History II	A survey of the history of theater from 1700 through contemporary times. Developments in English, Italian, French, Eastern European, American, Asian, and African theater into the modern era will be covered.
ECON 2301 Principles of Economics I	Macroeconomics; covers government deficits, taxation, inflation, international trade, monetarism, Keynesian, classical theories, and other macroeconomics topics.
ECON 2302 Principles of Economics II	Microeconomics; a social business science emphasizing the nature and scope of economics, the concepts of supply and demand, decision making, and entrepreneurship.
ENGL 1301 Composition and Rhetoric I	This course is designed to develop the student's ability to think critically and express thoughts in correct, clear language. Regular writing assignments that illustrate the various principles studied are required, leading to the documented research paper that requires individual

	<p>conference and extensive library work.</p> <p>Prerequisite: READ 0300, 0100 or WRIT 0300, 0100, or INRW 0300/0301, or acceptable placement scores/exemptions.</p> <p>Grade of "C" or higher required for graduation.</p>
ENGL 1302 Composition and Rhetoric II	<p>This course is a continuation of ENGL 1301 with further emphasis on critical and analytical thinking through evaluations of various types of literature. A documented research paper that requires individual conferences and extensive library work is required.</p> <p>Prerequisite: Grade of "C" or better in ENGL 1301.</p> <p>Grade of "C" or higher required for graduation.</p>
ENGL 2307 Creative Writing I	<p>An elective writing course that focuses on developing higher level thinking and writing skills through imagination by using examples from classic and modern short stories, poems, fairy tales, fiction, nonfiction, and novels. Students learn to express thoughts, feelings, and emotions through participation in activities designed to incorporate both traditional and modern techniques integrating technology and writing in the new media using digital images.</p> <p>Prerequisite: ENGL 1301.</p>
ENGL 2308 Creative Writing II	<p>Is designed to provide an advanced experience in the techniques of imaginative writing and strengthen critical thinking skills through experimentation with new devices, forms, and styles of writing. Students develop critical reading, comprehension, and assessment skills which enhance their abilities to discuss and to write. In addition, students learn technology skills for writing in the new media. The course is a continuation of ENGL 2307 with an emphasis in literary writing with any or a combination of the following: fiction, non-fiction, poetry, prose, or drama.</p> <p>Prerequisite: ENGL 1301.</p>
ENGL 2322 Survey of English Literature I	<p>ENGL 2322 is a comprehensive survey of English literature from the Anglo- Saxon Age through the Restoration Age. Emphasis is given to the growth and</p>

	<p>development of literature with consideration of the historical background. This course requires a documented term paper as well as extensive reading and library work.</p> <p>Prerequisite: ENGL 1301 and ENGL 1302 with a grade of "C" or better in both.</p>
ENGL 2323 Survey of English Literature II	<p>ENGL 2323 focuses on masterworks in English literature from the Romantic Age to the present. This course requires a documented term paper as well as extensive reading and library work.</p> <p>Prerequisite: ENGL 1301 and ENGL 1302 with a grade of "C" or better in both.</p>
GEOG 1303 World Geography	<p>A study of the major cultural divisions and climatic regions of the earth. Physical environments and human activities are related with emphasis on selected regions and countries.</p>
GEOL 1303 Physical Geology	<p>Introduction to the materials, processes, and structure of the earth. Topics include continental drift, earthquakes, glaciation, mineral resources, mountain building, oceans, volcanoes, weathering, and erosion.</p>
GEOL 1304 Historical Geology	<p>Introduction to the history of the earth and its past inhabitants. Provides a broad overview of fossil records as evidence of the various kinds of plants and animals that have existed on earth.</p>
GOVT 2305 American Government	<p>A survey of the American constitutional governmental system including its structure, origins, development, and present-day issues. Emphasis is on the rights, privileges, and obligations of citizenship; political parties and ideologies; bureaucracies; and, the impact of public opinion, pressure groups and the mass media on public policy.</p>
GOVT 2306 State and Local Government	<p>A survey of the nature, organization and principles of state and local governments within the United States with particular attention to Texas government structure. Emphasis is on the powers of state government, regulatory policies and agencies, voting characteristics, elections, political parties and issues of state and local importance. This class satisfies requirements for Texas</p>

	State Teacher Certification.
HIST 1301 History of America I	A survey of American history from discovery to the present. HIST 1301 concerns developments through Reconstruction; Emphasis is given to the various political, cultural, economic, and social movements that have combined to produce the American heritage.
HIST 1302 History of America II	A survey of American history from discovery to the present. HIST 1302 is devoted to the period from Reconstruction to the present. Emphasis is given to the various political, cultural, economic, and social movements that have combined to produce the American heritage.
HIST 2301 Texas History	A survey of the history of Texas from the Spanish period to the present, including Anglo-American settlement, the revolution, the republic, and later development.
HIST 2321 History of World Civilization I	A survey of world civilization from ancient times to the present. HIST 2321 is concerned with developments from ancient times to the seventeenth century. Attention is given to social, political and cultural developments as well as economic trends.
HIST 2322 History of World Civilization II	<p>A survey of world civilization from ancient times to the present. HIST 2322 concerns world history from the seventeenth century to the present. Attention is given to social, political and cultural developments as well as economic trends.</p> <p>Prerequisite for HIST 2322: HIST 2321 or permission of instructor.</p>
HUMA 1301 Introduction to the Humanities	An interdisciplinary, multi-perspective assessment of cultural, political, philosophical, and aesthetic factors critical to the formulation of values and the historical development of the individual and of society.
INRW 0300 Integrated Reading and Writing	This lecture course and its companion workshop combine critical reading and academic writing skills in six hours of lecture/workshop classes each week. Course focus is on an integrated reading and writing approach engaging students in a process that develops and refines critical thinking skills for interpretation and

	<p>expression of reading and writing.</p> <p>Non-credit. Requires concurrent enrollment in INRW 0301.</p>
INRW 0301 Integrated Reading and Writing Workshop	<p>This workshop is an integral part of the integrated reading and writing approach to the acquisition of critical reading and academic writing skills necessary for collegiate success.</p> <p>Non-credit. Requires concurrent enrollment in INRW 0300.</p>
MATH 0406 Elementary Developmental Algebra	<p>A non-credit course that reviews beginning arithmetic and algebraic concepts. Includes operations on integers, rational and real numbers; simplifying algebraic expressions; working with absolute values, radicals, exponents, and the concepts of ratio and proportion; solving and graphing linear equations and inequalities, and systems of equations; operations with polynomials and factoring. This class is designed for those students with little or no high school algebra. Includes math lab; computer-based, hands-on practice to develop skills for problem solving in algebra.</p>
MATH 0408 Intermediate Developmental Algebra	<p>A non-credit course that offers a brief review of topics from Elementary Developmental Algebra, then extends the concepts of absolute values, radicals, exponents, solving and graphing linear equations and inequalities, and systems of equations and inequalities; operations with polynomials, special products, and factoring. This course provides a foundation for continued work with rational expressions and equations, quadratic equations and inequalities, and complex numbers. Includes math lab; computer-based, hands-on practice to develop skills for problem solving in algebra.</p> <p>Prerequisite: "C" or better in MATH 0406 or acceptable placement score.</p>
MATH 1314 College Algebra	<p>A brief review of real numbers, exponents, radicals, expressions, products and factoring, complex numbers, and linear equations. A study of quadratics; polynomial, rational, logarithmic, and exponential functions; systems of equations; progressions; sequences and</p>

	series; and matrices and determinants. Prerequisite: "C" or higher in MATH 0408 or acceptable placement score/exemption.
MATH 1316 Plane Trigonometry	A study of trigonometric functions of angles using degree and radian measure; graphs of trigonometric functions, inverse functions; identities; solutions of trigonometric equations; applications of trigonometric functions. Prerequisite: MATH 0408 or acceptable placement score/exemption.
MATH 1350 Fundamentals of Mathematics I	Concepts of sets, functions, numeration systems, number theory, and properties of the natural numbers, integers, rational, and real number systems with an emphasis on problem solving and critical thinking. Prerequisite: MATH 1314.
MATH 1351 Fundamentals of Mathematics II	Concepts of geometry, probability, and statistics, as well as applications of the algebraic properties of real numbers to concepts of measurement with an emphasis on problem solving and critical thinking. Prerequisite: MATH 1350, MATH 1314 or the equivalent.
MATH 2342 Statistics	A study of elementary statistics designed to meet the needs of business, education and social and behavioral science students. Topics include presentation and Interpretation of data, probability, sampling, correlation and regression, analysis of variance, and the use of statistical software. Prerequisite: "C" or higher in MATH 0408 or acceptable placement score/exemption.
MATH 2343 Statistics II	A study of elementary statistics designed to meet the needs of business, education and social and behavioral science students. Topics include presentation and interpretation of data, probability, sampling, correlation and regression analysis of variance, and the use of statistical software. Prerequisite: MATH 2342.
MATH 2413 Calculus I	A study of functions and inverse functions, progressing to limits, continuity and the derivative. Trigonometric, logarithmic and exponential functions and their

	<p>derivatives as well as applications of the derivative will be discussed. The definite and Indefinite integral will be introduced and topics in analytical geometry are included. Prerequisite: Acceptable placement score/exemption. MATH 1314 and MATH 1316 are recommended.</p>
MATH 2414 Calculus II	<p>A thorough investigation of integration, with emphasis on techniques of integration and application of integration, including area, volume, centroids, work, arc length and fluid pressure. Included are hyperbolic functions, conic sections, polar coordinates, parametric equations, sequences and series.</p> <p>Prerequisite: MATH 2413.</p>
MEDT 1370 Medical Terminology I	<p>A two semester study of the origin and structure of basic medical terminology, stressing the understanding of prefixes, suffixes, roots, abbreviations of common medical terminology, and the utilization of these basic components in a variety of biomedical applications. MEDT 1370 provides an overview of general terminology and then covers individual systems of the human body (i.e. respiratory, circulatory, endocrine, etc.).</p>
MEDT 1371 Medical Terminology II	<p>A two semester study of the origin and structure of basic medical terminology, stressing the understanding of prefixes, suffixes, roots, abbreviations of common medical terminology, and the utilization of these basic components in a variety of biomedical applications. MEDT 1371 is a continuation of MEDT 1370 and includes the cardiovascular, digestive, urinary, and reproductive systems. Students will be expected to demonstrate proficiency in spelling, pronunciation, and definitions of common medical terms in each of the systems.</p>
MUAP 1169 MUAP 1170 MUAP 2169 MUAP 2170 MUAP 1269 MUAP 1270 MUAP 2269 MUAP 2270 Piano	<p>Applied Music: Piano</p>
MUAP 1181	<p>Applied Music: Voice</p>

MUAP 1182 MUAP 2181 MUAP 2182 MUAP 1281 MUAP 1282 MUAP 2281 MUAP 2282 Voice	
MUEN 1124 MUEN 1125 MUEN 2124 MUEN 2125 Wind Ensemble I, II, III, IV	<p>The wind ensemble consists of band instrumentalists who have qualified by auditions. This organization accompanies the choir and vocal ensembles, as well as performing separately. May be repeated for credit.</p>
MUEN 1126 MUEN 1127 MUEN 2126 MUEN 2127 Jaguar Band I, II, III, IV	<p>This instrumental ensemble plays for basketball games, pep rallies, and other events. It is open to all students with experience or proficiency with band instruments. Audition is required. May be repeated for credit.</p>
MUEN 1141 MUEN 1142 MUEN 2141 MUEN 2142 Choir I, II, III, IV	<p>The choir makes many public appearances, conducts an extensive tour each semester, and serves the college as an excellent recruitment group. Students are admitted into this organization on the basis of musical ability. May be repeated for credit.</p>
MUEN 1154 MUEN 1155 MUEN 2154 MUEN 2155 Vocal Ensemble I, II, III, IV	<p>Vocal ensembles are selected from strict auditions. Concerts are given as well as performances with the choir. The select vocal ensembles consist of Quartet, Trio and the Jacksonville College Singers. May be repeated for credit.</p>
MUSI 1116 Music Theory and Ear Training I Laboratory	<p>MUSI 1116 is the required laboratory for MUSI 1311</p>
MUSI 1117 Music Theory and Ear Training II Laboratory	<p>MUSI 1117 is the required laboratory for MUSI 1312.</p>
MUSI 1181 Piano Skills I	<p>Designed for the student who has limited or no previous piano/keyboard experience. Emphasis is placed on basic techniques of piano playing, music reading, harmonization, and sight-reading, using a variety of repertoire. Advancement from one level of piano skills to</p>

	the next requires successful completion of the previous level with a grade of "C" or better.
MUSI 1182 Piano Skills II	Designed for the student who has limited or no previous piano/keyboard experience. Emphasis is placed on basic techniques of piano playing, music reading, harmonization, and sight-reading, using a variety of repertoire. Advancement from one level of piano skills to the next requires successful completion of the previous level with a grade of "C" or better.
MUSI 1270 Church Music	This course is designed for church music directors and includes a study of hymns, tempos, worship styles, selection of music, seasons of music, children's graded choir program, choral conducting, and possible internship. May not transfer to some colleges.
MUSI 1301 Fundamentals of Music	A study of the elements of music notation, construction of major and minor scales, rhythmical and melodic notion and simple dictation.
MUSI 1306 Music Appreciation	This course provides a basic survey of Western art music from the Gregorian chant to the contemporary age. Emphasis is placed on the elements of music, terminology, forms, styles, and the lives and works of prominent composers within a historical context.
MUSI 1311 Music Theory and Ear Training I	Skills in reading and writing basic music notation are developed. Four-part harmony, non-harmonic tones, seventh chords and modulation are studied and correlated with ear training, keyboard harmony and sight-singing. Concurrent enrollment in MUSI 1116 is required. Prerequisite for MUSI 1312: MUSI 1311 with a grade of "C" or better.
MUSI 1312 Music Theory and Ear Training II	Skills in reading and writing basic music notation are developed. Four-part harmony, non-harmonic tones, seventh chords and modulation are studied and correlated with ear training, keyboard harmony and sight-singing. Concurrent enrollment in MUSI 1117 is required. Prerequisite for MUSI 1312: MUSI 1311 with a grade of

	"C" or better.
MUSI 2116 Advanced Music Theory Ear Training I Laboratory	MUSI 2116 is the required laboratory for MUSI 2311.
MUSI 2117 Advanced Music Theory Ear Training II Laboratory	MUSI 2117 is the required laboratory for MUSI 2312.
MUSI 2181 Piano Skills III	Emphasizes advanced harmonization, accompaniment, sight-reading, score reading, improvisation, and technical skills. Advancement from one level of piano skills to the next requires successful completion of the previous level with a grade of "C" or better.
MUSI 2182 Piano Skills IV	Emphasizes advanced harmonization, accompaniment, sight-reading, score reading, improvisation, and technical skills. Advancement from one level of piano skills to the next requires successful completion of the previous level with a grade of "C" or better.
MUSI 2311 Advanced Music Theory and Ear Training I	Part-writing and score analysis are emphasized in studying modulation, altered tones and instrumental writing. Also includes contemporary harmony. Areas of study are correlated with ear training, keyboard harmony and sight- singing. Concurrent enrollment in MUSI 2116 is required. Prerequisite for MUSI 2311: MUSI 1312 with a grade of "C" or better.
MUSI 2312 Advanced Music Theory and Ear Training II	Part-writing and score analysis are emphasized in studying modulation, altered tones and instrumental writing. Also includes contemporary harmony. Areas of study are correlated with ear training, keyboard harmony and sight- singing. Concurrent enrollment in MUSI 2117 is required. Prerequisite for MUSI 2312: MUSI 2311 with a grade of "C" or better.
PHED 1110 PHED 1111 PHED 2110 PHED 2111 Women's Aerobic Activity	Aerobics activities for women.

PHED 1112 PHED 1113 PHED 2112 PHED 2113 Bowling Activity	Basic knowledge and skills of bowling activities taught at the lanes. Bowling lane use fee required.
PHED 1114 PHED 1115 PHED 2114 PHED 2115 Tennis Activity	Basic knowledge and skills of tennis taught on the court.
PHED 1116 PHED 1117 PHED 2116 PHED 2117 Men's Varsity Basketball Activity	Participation in men's varsity basketball activities by basketball athletes.
PHED 1120 PHED 1121 PHED 2120 PHED 2121 Varsity Cheerleading Activity	Participation in varsity cheerleading activities.
PHED 1122 PHED 1123 PHED 2122 PHED 2123 Men's General Physical Activity	Fundamental knowledge of and participation in various physical education activities. Skills of organized games and body-building exercises are taught and practiced.
PHED 1124 PHED 1125 PHED 2124 PHED 2125 Women's General Physical Activity	Fundamental knowledge of and participation in various physical education activities. Skills of organized games and body-building exercises are taught and practiced.
PHED 1126 PHED 1127 PHED 2126 PHED 2127 Women's Varsity Basketball Activity	Participation in women's varsity basketball activities by women basketball athletes.
PHED 1128 PHED 1129 PHED 2128	A study of and participation in basic fitness concepts and exercises, which can be accomplished in the water.

PHED 2129 Water Aerobics	Pool use fee is required.
PHED 1130 PHED 1131 PHED 2130 PHED 2131 Men's Varsity Golf Activity	Participation In men's varsity golf activities by men golf athletes. To include varsity competition and practice by NJCAA rules.
PHED 1132 PHED 1133 PHED 2132 PHED 2133 Women's Varsity Golf Activity	Participation in women's varsity golf activities by women golf athletes. To include varsity competition and practice by NJCAA rules.
PHED 1134 PHED 1135 PHED 2134 PHED 2135 Men's Varsity Tennis Activity	Participation In men's varsity tennis activities by men tennis athletes. To include varsity competition and practice by NJCAA rules.
PHED 1136 PHED 1137 PHED 2136 PHED 2137 Women's Varsity Tennis Activity	Participation in women's varsity tennis activities by women tennis athletes. To include varsity competition and practice by NJCAA rules.
PHED 1138 PHED 1139 PHED 2138 PHED 2139 Men's Varsity Soccer Activity	Participation In men's varsity soccer activities by men's soccer athletes. To include varsity competition and practice by NJCAA rules.
PHED 1140 PHED 1141 PHED 2140 PHED 2141 Women's Varsity Soccer Activity	Participation In women's varsity soccer activities by women's soccer athletes. To include varsity competition and practice by NJCAA rules.
PHED 1301 Introduction to Physical Education	A fundamental course for students who are considering a career in teaching physical education. Course contents will include the background of physical education, concepts and fundamental teaching principles, principles of physical fitness, and the related areas of recreation as well as health education.

PHED 1304 Personal and Community Health	A fundamental course in the principles of "How to Live" for obtaining optimum personal health. Topics include nutrition, mental health, stimulants and narcotics, exercise, sleep, rest, sanitation, community service, and public health agencies.
PHED 1308 Sports Officiating	A course designed to provide basic knowledge and skills for officiating various sports, including basketball and football.
PHED 1321 Coaching Football	A study of skills and coaching techniques of football. The latest techniques of offensive and defensive football are stressed, with emphasis on the problems that will confront football coaches.
PHED 1322 Coaching Basketball	A study of skills and coaching techniques of basketball. The latest techniques of offensive and defensive basketball are stressed, with emphasis on the problems that will confront high school coaches.
PHYS 1401 College Physics I	Provides the fundamentals of classical mechanics, heat, and sound. Primarily for architecture, education, pre-medical, pre-dental, and pre- veterinary students. Laboratory (three hours per week) experiments are correlated with lecture discussion. Laboratory use fee required. Prerequisite: A solid mathematical and scientific foundation.
PHYS 1402 College Physics II	A continuation of PHYS 1401 that provides the fundamentals of classical electricity and light with an introduction to contemporary physics. Laboratory (three hours per week) experiments are correlated with lecture discussion. Laboratory use fee required. Prerequisite: PHYS 1401.
PHYS 2425 University Physics I	A course in mechanics for students in science and pre-engineering. Laboratory (three hours per week) experiments are correlated with lecture discussion. Laboratory use fee required. Prerequisite: A solid mathematical and scientific foundation.
PHYS 2426 University Physics II	A course in electricity, magnetism, and introduction to optics for students in science and pre-engineering.

	<p>Laboratory (three hours per week) experiments are correlated with lecture discussion. Laboratory use fee required.</p> <p>Prerequisite: PHYS 2425.</p>
PSYC 2301 Introduction to Psychology	<p>A general introduction to the science of behavior, surveying the broad field of psychology, methods of investigating, and theories of the three major schools of psychology.</p>
PSYC 2314 Human Growth and Development	<p>The study of the interaction of biological and environmental influences in the growth of the person from conception to maturity. Developmental theories of Freud, Erikson, and Piaget are integrated into each stage of development.</p>
PSYC 2315 Psychology of Personal Adjustment	<p>An introduction to the dynamics of lifespan adjustment and the means that an individual employs to maintain equilibrium.</p> <p>Prerequisite: PSYC 2301 or permission of instructor.</p>
READ 0100 Reading Lab	<p>This course is designed to help the student develop strategies for effective reading by emphasizing the acquisition of vocabulary and development of literal and inferential comprehension skills.</p> <p>Non-credit. Student must also enroll in READ 0300.</p>
READ 0300 Developmental Reading	<p>Designed to improve reading skills necessary for college-level academic work.</p> <p>Non-credit. Student must also enroll in READ 0100.</p>
RELI 1301 Survey of the Old Testament	<p>An introductory survey of the literature and message of the Old Testament that includes the Pentateuch, the Historical Books, the Poetical Books, and the Prophets.</p>
RELI 1302 Survey of the New Testament	<p>An introductory survey of the literature and message of the New Testament that includes the Gospels, the Acts, the Pauline letters, the General Letters, and the Apocalypse.</p>
RELI 1311 Fundamentals of Preaching	<p>An introductory survey of the art and craft of preparation, planning, and delivery of sermons and speaking in the church environment for general and special occasions.</p>
RELI 1312 Leadership	<p>An introductory survey of the leadership process in the</p>

Ministry	environment of Christian church ministry.
RELI 2301 Life of Christ	A survey of the essential elements of the life of Christ with emphasis placed upon His teachings and relevance to contemporary society. Prerequisite: RELI 1302.
RELI 2302 Life of Paul	A survey of the life of Paul and his writings with emphasis placed upon the contemporary applications to personal Christian life choices and global issues. Prerequisite: RELI 1302.
RELI 2322 Minor Prophets	A survey of the Minor Prophets and their spiritual application for today's society. Prerequisite: RELI 1301.
SOCI 1301 Introduction to Sociology	This course deals with human nature and human behavior in group life; culture and personal traits; organization, disorganization, and reorganization of society and the social processes involved; the influence of society and the culture upon individuals and groups; basic principles of leadership for the group leader.
SOCI 1306 Social Problems	Analysis and study of contemporary social problems, their likely causes, how they affect us, and what can be done about them.
SPAN 1411 Beginners Spanish I	This course is designed for the beginning Spanish student and consists of grammar, pronunciation, composition, oral practice, and reading. Laboratory included.
SPAN 1412 Beginners Spanish II	This course is designed for the beginning Spanish student and consists of grammar, pronunciation, composition, oral practice, and reading. Laboratory included.
SPAN 2311 Intermediate Spanish I	Continued development of oral expression and listening comprehension with increased emphasis on reading and writing skills. Prerequisites: SPAN 1412 or successful completion of two years of high school Spanish.
SPAN 2312 Intermediate Spanish II	Grammar review and expansion, cultural readings, and continuing study of conversational and compositional

	<p>skills.</p> <p>Prerequisite: SPAN 2311</p>
SPCH 1311 Introduction to Speech Communication	A study of basic human communication principles, both verbal and non-verbal, in the contexts of interpersonal, group and public settings. Practice in research, construction and delivery of speeches is included.
SPCH 1315 Public Speaking	Instruction in the planning, organization and delivery of various types of speeches including informative, persuasive and group presentations. This course focuses on the role of research, evidence, audience analysis, ethical issues and persuasive techniques in public speaking. Study of model speeches and evaluations of professional and student speeches is included.
SPCH 1318 Interpersonal Communication	A study of the human communication process within relationships with an emphasis on development of interpersonal relationship skills. This course includes theory and practice in managing interpersonal communication dilemmas and oral presentations on interpersonal relationship topics.
STSU 1100 Student Success	Development of the knowledge and tools to become successful, not only in the academic area but also in life as a whole.
STSU 2100 Capstone	<p>This course is designed to provide the student with an opportunity to reflect upon the desired learning outcomes of the Jacksonville College experience. A portfolio assessment of this experience will be produced as a result of the course.</p> <p>Prerequisite: 45 hours of course credit or permission of instructor.</p>
WRIT 0100 Writing Lab	Designed to develop fundamental writing skills through a practical approach, the writing lab presents instruction in a simple, step-by-step method. Instruction moves sequentially from sentence to paragraph to essay with varied exercises as the student progresses through academic writing assignments. The course coordinates with WRIT 0300 in providing hands-on practice in the writing processes of developing ideas, organizing,

	<p>drafting, and editing.</p> <p>Non-credit. Concurrent enrollment in WRIT 0300 required.</p>
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